

DINEDOR PARISH COUNCIL

Minutes of the meeting of the Parish Council Held on 9th June 2026 at Dinedor Village Hall

Present: Cllr. S. Penny – Chair
Cllr. N. Austin
Cllr. M. Louch
Cllr. J. Over

In attendance: Liz Kelso – Clerk
2 members of the public

071/2026 Apologies, Declarations of interest and requests for dispensation

There were no apologies for absence, declarations of interest and no requests for dispensation.

072/2026 Minutes of previous meeting

The Minutes of the meeting held on 19th May 2026, which had been previously circulated, were adopted and the Chair authorised to sign as a true record of proceedings at that meeting.

073/2026 Public Participation

073.1 Ward Councillor Report

Having sent apologies, Cllr. Davies was not in attendance at the meeting but had submitted a written report which was noted.

073.2 Matters raised by the members of the public

Concern was expressed at the tone and comments of the police representative at the last meeting when discussing concerns raised by residents at the meeting.

073.3 Police Matters

There was no police representative in attendance at the meeting. A report on a meeting with the traffic advisor from West Mercia Police was submitted under the agenda item on highway matters.

074.1 Applications now due for observations

Ref: 253089
Site: Land at Glebe Farm, Dinedor
Dev: Erection of 10 dwellings and associated works – reconsultation

After due consideration members resolved to reiterate comments previously submitted relating to this application and to raise queries regarding the “community orchard” referred to in the revised plans particularly with regard to whether access would be limited to residents of the development or the wider community. It was noted that this development falls within the settlement area identified within the Neighbourhood Development Plan.

Ref: 253647
Site: Highfields, Dinedor
Dev: Extension and remodelling of existing dwelling – reconsultation

After due consideration members resolved to reiterate comments previously submitted relating to this application and in particular to raise potential issues from light pollution and the dominance of the proposed development over the neighbouring property.

074.2 Update on application ref 242558

Members noted that the above application has been approved although appears to be referred to in the press as approval for the development rather than the access arrangements previously identified within the outline planning consent. This will be clarified at the next meeting.

074.3 Applications notified for permitted development

None noted

074.4 Planning decisions by Herefordshire Council

Other than outlined above, none noted.

074.5 Update on solar farm proposal

Members noted confirmation from the developers that this proposal has been withdrawn on the grounds that the site is considered as unsuitable by the developers.

074.6 Planning enforcement matters

In the absence of the Ward Councillor there was nothing to note under this agenda item although Cllr. Davies is to be asked to confirm what action is being taken by Herefordshire Council to ensure that planning conditions with regard to approved applications are adhered to.

It was further noted by Cllr. Penny that it has been confirmed that planning consent was not required for activities identified at the last meeting.

075/2026 Highway Matters

075.1 Lengthsman Scheme

There was no report available for consideration at this meeting.

075.2 Drainage Scheme

As previously noted, the application for work under the drainage scheme has been submitted to Herefordshire Council. No response has yet been received with regard to the proposed projects which is a requirement before any work can commence.

075.3 Public Rights of Way

075.3.1 Footpath Officers Report

There was not report to note at this meeting.

075.3.2 Footpath Officer Job Description

Members noted Herefordshire Council's draft job description for footpath officers and had no comments on the draft.

075.4 Traffic Calming

A verbal report on the meeting with police regarding traffic calming was noted. A written report from West Mercia Police is to follow but is likely to include a recommendation for verge cutting, possibly the use of coloured tarmac and other measures. It was agreed that views of residents would be sought via the newsletter and consideration given to drafting a traffic management plan for the village in line with that produced by Hoarwithy. Cllr. Austin agreed to lead on this. There will be further discussion on this when the written report is received.

075.5 Dinedor Camp access road

It was noted that remedial work on Dinedor Camp access road is expected to take place in August.

076/2026 Dinedor Camp

076.1 Dinedor Camp Steering Group Report

Members noted that the Steering Group has not met since the last meeting.

076.2 Correspondence regarding Communications Mast

Following initial correspondence regarding the lease for the communications mast noted at the last meeting, the Clerk confirmed that the proposal initially offered has been withdrawn by the company on the grounds that they had mis-identified the mast and no longer had any interest in acquiring the lease.

077/2026 Village Hall Matters

Members noted that confirmation is awaited from the Land Registry that the lease has been passed to the Custodian of Charities. Once this has been received, the lease will need to be amended which will require that the parish council takes formal legal advice.

Finally it was noted that there is no news on the application for lottery funding towards the cost of the refurbishment proposals.

078/2026 Clerks Report

The Clerk's report, as attached to these minutes, was noted.

079/2026 Financial Matters

079.1 Payments now due:

The following payments were agreed:

- | | | |
|-----------------------------|--------|--------|
| • PrintPlus | | |
| Printing of May newsletter | | £55.00 |
| • Liz Kelso | | |
| Expenses – stationery & ink | £79.55 | |
| VAT | £15.92 | |
| Total | | £95.47 |
| • Unity Bank | | |
| Bank charges due 30.6.2026 | | £7.00 |

079.2 Receipts since last meeting

Insurance reimbursement from Dinedor Outdoor Centre
£820.18

079.3 Budget report and bank reconciliation

The budget report for May 2026 was noted confirming the total bank balances of £13,930.93 as attached to these minutes. There were no queries or concerns raised on the financial reports.

080/2026 Mobile phone

This agenda item was deferred to the next meeting.

081/2026 Training

There were no requests for councillor or staff training.

082/2026 Reports from Councillors

There was nothing further to note under this agenda item.

083/2026 Date of next meeting and items for the agenda

The next meeting will take place on Tuesday 21st July 2026 at 6.00pm in the Village Hall.
There were no additional items raised for the agenda.

There being no further business, the meeting was declared closed.

Dinedor Parish Council

Meeting held on 9th June 2026

Clerk's Report – Agenda item 8

The following items are brought to members attention but not the subject of a separate agenda item:

1. Declarations of Interest by parish councillors

A new section 32a of the Localism Act now states that a councillor's home address should not be stated in the public version of the declaration of financial interests which appears on parish council websites unless the councillor has expressly requested that it be included. This is a change from the previous version of that section which stated that addresses must be published unless the monitoring officer has agreed that the councillor's address not be published. Members have been asked to confirm whether or not they wish their home address published but the requirement for this information to be retained by the parish council remains.

2. Annual Governance and Accounting Return

The Certificate of Exemption agreed at the last meeting has been sent to the external auditors and acknowledgement of receipt received.

3. Exercise of public rights

The period for the exercise of public rights which enables members of the public to view the parish council accounts and supporting documents, invoices, contracts, etc. started on 3rd June and will end on 14th July. During this period members of the public can also raise issues of concern with the external auditors. Details are now available on our website and on all notice boards.

4. Parish Councillor Vacancy

In accordance with s85 of the Local Government Act, a councillor vacancy has been declared following the failure of Cllr. Greenow to attend meetings for a six month period. Members of the public can now request an election to fill the vacancy and have until Friday 19th June to do so. If no valid request for an election is received by Herefordshire Council, the parish council is free to co-opt to fill that vacancy. If you are aware of anyone who might be interested, please ask them to contact me as there are some checks that need to take place before any co-option.

5. Elections

A reminder that in May 2027 all parish councillors will be required to stand down and, if you so wish, seek re-election. In order to function, a minimum of 3 councillors are required to be elected and to qualify for General Power of Competence, one third (in our case 4) councillors must be elected rather than co-opted. Members may wish to consider now how to encourage members of the public to come forward to seek election.

6. Staffing matters

Whilst there is no requirement to do so, continuing professional development for parish clerks is always encouraged. You may like to know that your Clerk has recently completed the Principals of Internal Auditing for Local Councils, offered by the SLCC.

The Clerk will be on annual leave for week commencing 15th June. Emails will be monitored during this time but may not be responded to unless urgent.

Dinedor Parish Council

2025-2026

	Year to 31.3.2026	Actual to date	Budget 2026-7	Forecast
Income				
Precept	£ 11,000.00	£ 7,500.00	£ 15,000.00	
Grants	£ 3,437.00	£ 3,634.00	£ 2,237.00	
Outdoor Centre Insurance reimbursement	£ 781.12		£ 800.00	
Transmitter income	£ 2,000.00		£ 2,000.00	
Insurance Claim				
VAT reclaim	£ 2,262.81	£ 1,965.85		
Bank Interest	£ 68.20		£ 70.00	
Total income:	£ 19,549.13	£ 13,099.85	£ 20,107.00	£ -
Expenditure				
<u>General Expenditure</u>				
Staff costs	£ 5,869.44	£ 996.74	£ 6,000.00	
General Office Costs	£ 1,175.96	£ 123.06	£ 750.00	
Room Hire	£ 283.00	£ 120.00	£ 250.00	
Insurance	£ 1,832.58	£ 1,873.24	£ 2,000.00	
Repairs & Maintenance - Other		£ -		
Repairs & Maintenance - Footpaths		£ -		
Repairs & Maintenance - Drainage		£ -		
Repairs & Maintenance - Lengthsman	£ 7,261.36	£ 513.70	£ 1,500.00	
Repairs & Maintenance - Camp	£ 1,872.09	£ -	£ 3,000.00	
Purchases, other	£ 540.83	£ -	£ 500.00	
Subscriptions	£ 470.02	£ -	£ 600.00	
Audit Fees	£ 332.90	£ 347.35	£ 350.00	
Election costs		£ -	£ -	
Advertising/publicity		£ -		
Training		£ -	£ 60.00	
Website	£ 225.00	£ -	£ 250.00	
Newsletter	£ 330.00	£ 55.00	£ 350.00	
Miscellaneous	£ -	£ -	£ 100.00	
VAT	£ 1,965.85	£ 183.62		
<u>Other Expenditure</u>				
Legal costs	£ -	£ -		
Donations & Grants	£ 560.00	£ 560.00	£ 1,000.00	
Total Expenditure	£ 22,719.03	£ 4,772.71	£ 16,710.00	£ -
Net expenditure:	-£ 3,169.90	£ 8,327.14	£ 3,397.00	£ -
Reserves:				
Opening Balance	£ 8,773.69	£ 5,603.79	£ 5,603.79	
Add: Net expenditure	-£ 3,169.90	£ 8,327.14	£ 3,397.00	
Closing Balance:	£ 5,603.79	£ 13,930.93	£ 9,000.79	£ -