

Parish Councillors, you are hereby summoned to a meeting of
Dinedor Parish Council
will be held on Tuesday 17th March 2026 at 6.00pm
At Dinedor Village Hall

AGENDA

1. To receive Apologies, Declarations of Interest and requests for dispensations
2. Minutes
To approve the minutes of the meeting held on [17th February 2026](#)
3. Public participation:
 - 3.1 [Ward Councillors Report](#)
 - 3.2 Matters raised by members of the public in attendance
 - 3.3 Police Matters
To consider any amendment to policing priorities
4. Planning Matters
 - 4.1 To consider planning applications now due for observations, if any:
 - 4.2 To note planning applications notified for permitted development, if any
 - 4.3 To note planning decisions by Herefordshire Council since the last meeting
 - 4.4 To agree final s106 wish list
5. Highway Matters
 - 5.1 Lengthsman Scheme
 - 5.1.1 To note Lengthsman scheme report
 - 5.1.2 To note invitation to submit application for 2026-7 and agree proposals
 - 5.2 Drainage scheme
 - 5.2.1 Update on current year drainage scheme works
 - 5.2.2 To note invitation to submit application for 2026-7 grant and agree timescales for submission of proposals
 - 5.3 Public Rights of Way
 - 5.3.1 Footpath Officer Report
 - 5.3.2 Update on PROW funded activities for current year
 - 5.3.3 To note invitation to submit application for 2026-7 grant
 - 5.4 Update on Traffic calming measures within the village and to consider way forward
6. Dinedor Camp
 - 6.1 To note report on activity by the Dinedor Camp Steering Group
7. To consider responses, if any, to Herefordshire Council [consultation on Local Nature Recovery Strategy](#)
8. Village Hall Matters
9. Information item: Clerks Report

10. Financial Matters:
 - 10.1 To authorise payments now due:
 - Dinedor Village Hall
Room hire £91.00
 - Liz Kelso
Expenses: purchase of laptop, software
and Ink charges + home working allowance £869.55
VAT thereon £116.92
Total £986.47
 - HMRC
Tax & NI due for February salaries (due 16.3.2026) £205.41
 - Unity Bank
Bank charges due 31.3.2025 £7.00
 - 10.2 To note bank reconciliation as at the date of the meeting
 - 10.3 To note budget review for year to date
 - 10.4 To note timetable for end of financial year procedures
 - 10.5 To consider the effectiveness of the internal audit process and consider re-appointment of current internal auditors for a further 1 or 3-year period with effect from financial year 2026-7
11. To consider requests for councillor training, if any
12. Information item: Reports from Councillors
13. Date of next meeting and items for the agenda
14. To consider the resolution that due to the confidential nature of the business of the next agenda item, that members of the public be excluded from the following agenda item in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960(3)
15. To consider correspondence received and agree way forward

Liz Kelso

Clerk, Dinedor Parish Council
c/o 5 Deerhurst Drive, Belmont, Hereford HR2 7XX

Tel: 07977675 456

E-Mail: clerk@dinedorparishcouncil.gov.uk. Website: www.Dinedorparishcouncil.gov.uk

Issued: 11.3.2026

Members of the public are welcome to attend meetings of the parish council and may, at the discretion of the Chair, speak on some agenda items. In the interests of the health and well being of councillors, staff and members of the public in attendance, please do not attend the meeting if you are unwell.

For further information about the work of the parish council or meeting procedures, please contact the Parish Clerk at the address above.

DINEDOR PARISH COUNCIL **Section 106 "Wish List"**

Item/Project	Detail	Comments
Public Open Space Provision of public open space/village green Support for Dinedor Camp maintenance	- Provision of land for use by the public as public open space - Capital funding for improvements to parking at the camp to encourage residents to access the facility - Funding for tools and equipment for Camp maintenance	Dinedor's only public open space is Dinedor Camp, a schedule monument with no provision for any installation such as benches and which is difficult to access for many residents. Additional space within the village would encourage healthy lifestyles The camp currently is difficult to access from the village and funding is required to provide better parking facilities and to enable the area to be maintained for the benefit of local residents
Highways and Transport Highways improvements	Footpath along Hollow Farm Road from the centre of the Village (Black Barn) to the Village Hall	- To encourage walking to the village hall - To encourage and support activities for residents within the Village to enhance well being and social cohesion

	• Funding to improve drainage within the Village • Funding for traffic calming measures	• To improve safety within the Village by the provision of safe walking routes • Flooding occurs frequently in the narrow rural roads, leading to blocked roads, mud on roads which creates a safety hazard and dangerous icy stretches in the winter. • To improve road safety for walkers, cyclists and drivers

clerk@dinedorparishcouncil.gov.uk

From: E&E Projects <eeprojects@herefordshire.gov.uk>
Sent: 02 March 2026 16:20
To: clerk@dinedorparishcouncil.gov.uk
Subject: 2026/27 Lengthsman, Drainage and PROW Grant Schemes - Important Information
Attachments: Drainage Grant Application Form - 2026.27.docx; PROW Grant Application Form - 2026.27.docx; Generic Annual Maintenance Plan 2026-2027 - Template.docx; Lengthsman Agreement 2026.27 - DINEDOR PARISH COUNCIL .pdf

OFFICIAL

SENT ON BEHALF OF CABINET MEMBER, COUNCILLOR DAN HURCOMB

Dear Clerk,

Firstly, thank you for your work in helping us to deliver the Parish Council Grant schemes in 2025/26. Last year was the second year we have run the schemes in this format, and I hope you will agree that they have transformed the size and scale of projects in the Public Realm which can be delivered locally whilst also offering significant value for money when compared with the cost of using a large-scale highways contractor.

We always welcome feedback on the schemes and how we can improve them in future years (where funding allows) and as you will see we have made some small adjustments to the schemes this year on that basis.

One of the most significant changes is that we have brought forward the application window so that work can be undertaken over the drier months in the Summer / Autumn rather than later in the year. This has also meant that we have been unable to extend the scheme deadlines as we have done in previous years.

However, in light of this, we can confirm that where a City, Town or Parish Council has purchased materials for a grant funded project, but they are unable to start and complete the project before the deadline of the 31st March 2026, we will accept a partial claim for materials to be submitted. The City, Town or Parish Council will then be able to re-apply for a grant to cover any other costs associated with finishing the project under the 2026/27 scheme.

The Lengthsman Agreement for your City, Town or Parish Council is attached to this email and should your Council wish to participate in the schemes for 2026/27, you must return the signed agreement to lengthsman@herefordshire.gov.uk by **1 May 2026**. Also included are the Drainage Grant and PROW Grant Application forms along with the General Annual Maintenance Plan document, which will need to be populated and returned.

Please make sure you direct these applications to the correct teams, outlined below:

Lengthsman Scheme – lengthsman@herefordshire.gov.uk
Drainage Scheme – floodrisk@herefordshire.gov.uk
PROW Scheme – prow@herefordshire.gov.uk

Further details are provided for each scheme below which we would ask you to read carefully as there have been changes from the 2025/26 schemes.

2026/27 Lengthsman Funding Scheme

For 2026/27, all City, Town and Parish Councils will continue to have the option to benefit from both funding and match funding. This year, the funding will revert to the standard base rate, which is calculated based on £60 per kilometre of C and U roads within the City, Town and Parish Council's area.

Please note, we have updated the scope of works for this scheme, we would encourage all City, Town and Parish Clerks to review this. The scope can be found in the attached Lengthsman Agreement, from page 13 onwards (Part 2A).

There is no deadline for Lengthsman Funding however, all works must be completed by 31 March 2027, and invoices must be sent to Herefordshire by no later than 9 April 2027.

2026/27 Drainage Grant Funding Scheme

When do we need to apply by?

For 2026/27, the deadline for applications from City, Town and Parish Councils is **3 May 2026**. Although applications can be submitted at any time before this date, the scheme was oversubscribed last year, so all submissions will need to be assessed before funding can be allocated. Applications must be sent to floodrisk@herefordshire.gov.uk, and we will endeavour to process them as quickly as possible. Depending on the volume of applications, our intention is to have awards issued by 12 June 2026.

What will you fund?

There have been some changes to the 2026/27 scheme, with funding available to Parish/Town Councils for the following elements, all of which must be completed by suitably qualified persons:

- *Maintenance of existing assets/features*

Parish/Town Councils can apply for funding to carry out maintenance of existing assets and features. This can include minor drainage maintenance works such as ditch clearance, scraping kerbs, and clearing grips, as well as other activities that help reduce flooding or standing water on the highway network. However, gully emptying is **not** included. This funding can be used for maintenance on assets in private ownership where the work provides a clear benefit to the public highway. For 2026/27, the cap on maintenance works is £4,000 per Parish/Town Council.

- *Creation of new assets/features*

Funding for the creation of new assets and features allows Parish/Town Councils to submit proposals for minor schemes designed to reduce flooding on the highway network. This may include the installation of culverts, drains, pipes, or other similar infrastructure. Parish/Town Councils are asked to provide an outline proposal that includes estimated costings, photographs, and what3words locations to support their application.

Parish/Town Councils should indicate if any of the works they propose for 2026/27 were previously approved but could not be completed in earlier years.

How much funding is available and how will it be distributed?

Parish/Town Councils should be aware that requests for funding will be distributed via the Lengthsman Scheme. You will need to take into account any funding that you have been granted for 2026/27 for the Lengthsman Scheme in your parish/town, as well as any potential PROW grant scheme funding, when putting together your drainage grant application as there is a total combined cap of £25,000 per Parish/Town Council. Please note funding for this scheme is limited, and if the total value of applications exceeds the available budget, we may not be able to fund your request in full.

As with the arrangements in previous years, once an application has been confirmed as successful, Parish/Town Councils will be issued with a purchase order by Herefordshire Council up to the value of the approved funding.

Once the work items have been completed, Parish/Town Councils will be responsible for invoicing Herefordshire Council and must quote the relevant purchase order number. All works must be completed by 31 March 2027, with invoices submitted by Friday 9 April 2027.

We look forward to receiving your applications in due course (please send them to floodrisk@herefordshire.gov.uk). In the meantime, if you have any questions about the scheme, please don't hesitate to get in touch. We will also be inviting Parish/Town Councils to a workshop and Q&A session ahead of the application deadline, which will provide an opportunity to learn more about the scheme and ask any questions regarding the application process or carrying out approved works.

2026/27 Public Rights of Way Grant Funding Scheme

When do we need to apply by?

For 2026/27, the deadline for applications from City, Town and Parish Councils is **30 September 2026**. Applications can be sent at any time between now and 30 September and they must be sent to prow@herefordshire.gov.uk, and we will endeavour to process them within 2 weeks.

In a change from 2025/26, PROW Grant applications for 2026/27 will be capped to a maximum of £5,000 per application. Once all works have been completed and invoiced the City, Town or Parish Council can submit a further application of up to £5,000 worth of funding. Please ensure your proposed works are set out in a single application. (The maximum amount of funding allowed per City, Town and Parish Council, across all schemes in 2026/27, is £25,000).

What will you fund?

As with last year's scheme, the funding is being made available to City, Town and Parish Councils for:

- the replacement of minor PROW assets such as stiles, finger posts and gates.
- minor maintenance works on the PROW network such as steps or handrails, by suitably qualified individuals.
- the replacement of smaller bridge structures where replacements can meet the necessary specification for use on the PROW network.
- ditching improvements and minor surfacing works along Byways Open to all Traffic (BOATs) subject to written approval from the PROW team.

We will contribute towards the cost of labour in 2026/27, as we did in 2025/26. The cost of labour should be clearly stated as part of each application detailing how many persons will be working on each job and for how long, e.g. 1 Lengthsman, 1 day. This will then be assessed on an individual basis by Herefordshire Council to determine if it represents value for money, based on a **maximum day rate of £200 per person**.

How much funding is available and how will it be distributed?

City, Town and Parish Councils should be aware that requests for funding have a total cap across all schemes (Lengthsman, Drainage and PROW) of £25,000 per City, Town and Parish Council.

Please note that total funds for this scheme are limited and where applications exceed the total funds available, we may not be able to fund the entirety of your request.

On confirmation of a successful application, City, Town and Parish Councils will be issued with a purchase order by Herefordshire Council up to the value of funding approved. Upon completion of work items, City, Town and Parish Councils will be responsible for invoicing Herefordshire Council, quoting the given purchase order number. Works will need to have been completed by 31 March 2027, with invoices submitted by 9 April 2027 at the latest.

Please Note: All works must be approved and a purchase order provided to City, Town or Parish Councils before works are commissioned. No retrospective applications will be accepted.

Who supplies the necessary equipment?

City, Town and Parish Councils will purchase any necessary equipment, ensuring that the British Standard for Gaps, Gates and Stiles (BS. 5709:2018) is met. Due to changes in the way we operate, the supply of materials from Herefordshire Council will not be offered for 2026/27.

To help you in putting together your application, indicative purchase prices for items from various suppliers used by Herefordshire Council are shown in the table below. When putting applications together you should be mindful of the prices quoted as these will be used by Herefordshire Council when considering value for money from each application.

Secure-a-field	
Timber signpost 2.1m x 100 x 100mm	£ 16.64
Waymarker post	£ 7.49
BARKERS Dog-way stile gate, galvanised	£ 299.00
Berkswell pedestrian metal kissing gate - meshed	£ 519.00
Berkswell pedestrian metal kissing gate - meshed (less than 20 ordered)	£ 459.00
Berkswell pedestrian metal kissing gate - meshed (20+rate)	£ 429.00
MATLOCK British Standard metal kissing gate, meshed (less than 20 ordered)	£ 599.75
MATLOCK British Standard metal kissing gate, meshed (20+ rate)	£ 516.00
Pontrilas	
Timber signpost	£ 17.83
Wooden stile kit	£ 148.00
Walford Timber	
Timber signpost	£ 17.43
Wooden stile kit	£ 82.07

We look forward to receiving your applications in due course but please do not hesitate to reach out should you have any questions regarding the above schemes.

Once again, thank you for your support in delivering these schemes.

Kind regards,

Councillor Dan Hurcomb

Cabinet Member Local Engagement and Community Resilience

David Eirian Davies I Eng MIMechE
Ward Councillor
Dinedor Hill Ward
Mob: 07931733336

From: TM <TM@herefordshire.gov.uk>
Sent: 27 February 2026 16:38
To: Davies, David <david.davies2@herefordshire.gov.uk>
Subject: RE: Dinedor Village

OFFICIAL

Good afternoon Dave,

Thank you for your email regarding the proposed speed limit TRO for Dinedor Village.

The request was reviewed by the TRO Panel on 20th January 2026 as part of our assessment of all new submissions received last year. Following that review, the Panel concluded that the Dinedor proposal would not be added to the prioritised waiting list at this time.

As part of our revised approach, TRO schemes will only be added to the waiting list where a clearly defined safety or operational requirement threshold can be demonstrably met. Particularly in relation to speed limit changes, we are focusing our limited budget and officer resources on schemes where there is clear, evidence-based need and where we can demonstrate measurable road safety benefits. In this instance, the road geometry and surrounding environment do not indicate a requirement for a reduced speed limit, and the recorded personal injury collision data does not demonstrate an existing road safety issue that would justify intervention.

I appreciate this may be disappointing for residents. However, given the number of competing requests and finite resources, we must prioritise locations where there is demonstrable evidence of road safety concerns rather than perceived benefit alone.

If the Parish Council remains concerned, our current process would be for them to commission independent speed survey data to evidence vehicle speeds and demonstrate that intervention may be justified. Should robust evidence be provided indicating a clear need, the scheme could be reconsidered in line with our prioritisation framework.

The same conclusion was reached regarding the Bogmarsh speed limit request within your ward, for the reasons set out above.

I hope this clarifies the current position, but please let me know if you would like to discuss this further.

Kind regards

Dinedor Parish Council

Meeting to be held on 17th March 2026

Clerk's Report – Agenda item 9

The following items are brought to members attention but not the subject of a separate agenda item:

1. Parish Summit

The Clerk attended Herefordshire Council's parish summit on 3rd March during which attendees noted a presentation on the progress of the Parish Charter, Herefordshire Council's budget processes for 2026-7 and beyond and information about Children's Services and future plans. Slides from these presentations are to be made available shortly.

2. Equipment purchase

As agreed at the meeting held in December 2025 (minute ref. 099/2025), a new laptop for parish council work has now been purchased and all documents, software etc. has been transferred to the new equipment. The purchase price was £540.83 (exc. VAT) for the equipment and £70.83 (+VAT) for software so total cost was £611.66 so slightly above the £600.00 budget set. The old equipment is no longer safe and will be disposed of.

Dinedor Parish Council

Bank Reconciliation

Year to 31.3.2026

Opening Balance	£ 8,773.69
Add receipts	£ 17,533.14
Less expenditure	£ 18,256.19
Balance	£ 8,050.64

Meeting:

Per bank statement: 28.2.2026

20446000	£ 4,950.17
205512154	£ 3,100.47

Add: Receipts since statement
Less: Payments since statement

£ 8,050.64

Dinedor Parish Council

2025-2026

	Year to 31.3.2025		Budget 2025-6		Actual to 28.2.2026		Forecast	
Income								
Precept	£	9,500.00	£	11,000.00	£	11,000.00	£	11,000.00
Grants	£	-	£	6,879.00	£	3,437.00	£	3,907.00
Outdoor Centre Insurance reimbursement	£	1,069.44	£	1,200.00	£	781.12	£	781.00
Transmitter income	£	2,000.00	£	2,000.00			£	2,000.00
Insurance Claim	£	-						
VAT reclaim	£	621.25	£	2,262.81	£	2,262.81	£	2,262.81
Bank Interest	£	48.26	£	25.00	£	52.21	£	70.00
Total income:	£	13,238.95	£	23,366.81	£	17,533.14	£	20,020.81

ExpenditureGeneral Expenditure

Staff costs	£	5,667.28	£	6,200.00	£	5,371.07	£	5,870.00
General Office Costs	£	461.57	£	1,000.00	£	840.24	£	1,170.00
Room Hire	£	264.00	£	300.00	£	192.00	£	226.00
Insurance	£	1,805.46	£	2,000.00	£	1,832.58	£	1,832.00
Lengthsman/drainage Scheme	£	1,864.00	£	2,950.00	£	4,267.90	£	6,180.00
Repairs & Maintenance - Other (Footpaths)			£	3,929.00	£	618.15	£	618.00
Repairs & Maintenance - Camp	£	8,105.49	£	3,250.00	£	1,872.09	£	1,900.00
Purchases, other	£	-	£	600.00	£	-	£	600.00
Subscriptions	£	483.48	£	600.00	£	470.02	£	470.00
Audit Fees	£	283.25	£	510.00	£	332.90	£	333.00
Election costs	£	-	£	-	£	-	£	-
Advertising/publicity	£	-			£	-	£	-
Training	£	50.00	£	60.00	£	-	£	-
Website	£	225.00	£	250.00	£	225.00	£	225.00
Newsletter	£	330.00	£	330.00	£	330.00	£	330.00
Miscellaneous	£	-	£	100.00	£	-	£	-
VAT	£	2,262.81			£	1,344.24	£	1,500.00

Other Expenditure

Legal costs	£	-	£	-	£	-	£	-
Neighbourhood Plan	£	-	£	-	£	-	£	-
Donations & Grants	£	560.00	£	1,000.00	£	560.00	£	560.00

Total Expenditure	£	22,362.34	£	23,079.00	£	18,256.19	£	21,814.00
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Net expenditure:	-£	9,123.39	£	287.81	-£	723.05	-£	1,793.19
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Reserves:

Opening Balance	£	17,897.08	£	8,773.69	£	8,773.69	£	8,773.69
Add: Net expenditure	-£	9,123.39	£	287.81	-£	723.05	-£	1,793.19
Closing Balance:	£	8,773.69	£	9,061.50	£	8,050.64	£	6,980.50

clerk@dinedorparishcouncil.gov.uk

From: Andy Beams <andy@mulberrylas.co.uk>
Sent: 03 March 2026 16:10
Subject: Internal Audit 2026-27
Attachments: Internal Audit Quotation 2026-27.pdf

Dear Clerk/RFO

I am contacting you as our records indicate that your current internal audit contract with Mulberry Local Authority Services Ltd is due to expire at the end of this financial year.

Don't worry - your current contract covers the year-end internal audit work due to take place between April and June, and most of you will already have booked your dates for completing this with your assigned auditor.

As you are no doubt aware, following the CIPFA review of local government finances, there are a number of recommendations currently going through a consultation process. These are likely to require more detailed financial information to be included on the AGAR in future, and subsequently a more robust audit process for both internal and external auditors and securing a sector specialist internal auditor will be more important than ever in the coming years.

We want to offer your council the opportunity to renew your contract with us, and I have attached our quotation for the 2026/27 financial year. As previously, we offer either a one or three-year engagement period, with the hourly rates fixed throughout the chosen term, and are happy to conduct the audits onsite, remotely or as a combination of the two during the year.

The SAPPP Practitioner's Guide (4.11) makes it clear that *'There is no requirement to rotate auditors but the independence of the appointed person or firm should be reviewed every year with regard to; personal independence, financial independence, and professional independence.'*

We have continued to increase our team of internal auditors to meet the needs of our expanding council client base. This enables councils that want to remain with us to benefit from a fresh perspective from a different team member when they feel that would be helpful.

Please ensure that your council considers the internal audit arrangements soon, to ensure that the interim arrangements for 2026/27 can be made in good time, and confirm to me in due course whether you are re-appointing us for one or three years so I can send you the new engagement letter.

If you have any questions about the renewal process, or want to discuss any aspect of the internal audit work, please feel free to contact me.

kind regards

Andy Beams
Director, Mulberry Local Authority Services Ltd
Tel: 07428 647069
Web: www.mulberrylas.co.uk



Internal Audit Services for Town and Parish Councils

Overview of Services

As part of our comprehensive support for town and parish councils, **Mulberry Local Authority Services (LAS) Ltd** provides a professional **internal audit service**. This is delivered in full compliance with the **Smaller Authorities Proper Practices Panel (SAPPP) Practitioner's Guide**, reflecting current guidelines and accounting standards.

Audit Schedule

We generally carry out **two audits per year** as standard:

- **Interim Audit:** Focuses on **governance and accountability**, including procedural aspects such as Financial Regulations, Standing Orders, risk assessments, internal control systems, and policies.
- **Final Audit:** Concentrates on **financial matters**, including verification of the Annual Governance and Accountability Return (AGAR) and all supporting documentation for submission to external auditors.

This two-stage approach allows councils to **identify and address weaknesses** before the final internal audit report is completed.

Flexible and Responsive Service

We understand that each council has unique needs, so we're happy to offer **customised audit visit schedules** and respond to queries throughout the year. Our flexible service ensures your council receives the support it requires when it's needed most.

Sector Expertise and Independence

Mulberry LAS are founder members of the **Internal Audit Forum**, who work in partnership with the National Association of Local Councils (NALC) to promote continuous internal audit improvement in the local council sector.

One of our directors, Mark Mulberry, is the internal audit representative on the SAPPP, which is responsible for issuing proper practices about governance and accounts of smaller authorities.

Mulberry LAS, previously operating as part of **Mulberry & Co**, has over **20 years of experience** in conducting internal audits for local councils. Our auditors have deep sector knowledge and can rotate between clients to ensure **full independence** throughout your engagement.

In the 2025/26 financial year, we are supporting over **350 councils** with their internal audit requirements, including:

- Small councils exempt from limited assurance reviews
- Larger town and parish councils managing **multi-million-pound budgets** and **complex financial systems**

Audits are conducted **either on-site or remotely**, based on your council's preferences and circumstances.

We publish on our website an **annual internal audit guide**, which enables our councils to prepare for their audits by providing details of the information we review at each visit and reminding them of the publication requirements on the council's website.

Fees and Charges

Our pricing for internal audits for the financial year commencing **1 April 2026** is as follows:

- Precept below £1 million - **£80 per hour + VAT**
- Precept £1 million and above - **£85 per hour + VAT**
- **Travel costs** (for on-site visits) are billed at the standard **HMRC rate of 45p per mile**
- No charges for travel time

Audit duration depends on your council's financial complexity. Once appointed, your assigned auditor will be happy to discuss a **personalised estimate** and timeline.

Engagement Options

We offer **one-year** and **three-year** engagement periods. If you commit to a **three-year term**, we guarantee that your hourly rate will remain **fixed for the full duration** of the agreement.

Added Benefits

As a client of Mulberry LAS, you will gain access to **discounted rates** on our **training programme for officers and councillors**. Details of upcoming courses can be found at:

www.mulberrylas.co.uk/training-programme

Contact Us

If you have any questions or require further information, please don't hesitate to get in touch. We look forward to supporting your council's internal audit needs.