

Parish Councillors, you are hereby summoned to a meeting of
Dinedor Parish Council
will be held on Thursday 16th May 2024 at 6.00pm
At Dinedor Village Hall

AGENDA

1. To elect a Chairman for the forthcoming year
2. To receive Apologies, Declarations of Interest and requests for dispensations
3. To approve the [Minutes of the meeting held on 18th April 2024](#)
4. To elect a Vice Chairman for the forthcoming year
5. To consider/confirm the following parish council appointments:
 - Footpaths Officer
 - Village Hall representative
 - HALC representative
 - Appointments to Dinedor Camp Steering Group
6. Public Participation
 - 6.1 Ward Councillors Report
 - 6.2 Matters raised by members of the public in attendance
 - 6.3 Police report
7. Information item: To note the Clerk's Report
8. Financial Matters:
 - 8.1 To authorise payments now due:

• Terry Griffiths contracts		
Lengthsman work for April 2024	£466.00	
VAT	£93.20	
Total		£559.20
• Dinedor Village Hall Management Committee		
Room hire April – September 2024		£120.00
• Mulberry Local Authority Services Ltd.		
Internal audit fee 2023-4	£283.25	
VAT	£56.65	
Total		£339.90
 - 8.2 To note receipts since the last meeting
 - 8.3 To note budget review, account balances and bank reconciliation as at the date of the meeting
 - 8.4 To consider and agree bank signatories for the forthcoming year
 - 8.5 To agree/confirm payments via standing order for the forthcoming year
 - 8.6 To consider report from [internal auditor for the year ended 31.3.2024](#) and consider any actions arising therefrom
 - 8.7 To confirm meeting requirements for exemption from external audit for year ended 31.3.2024
 - 8.8 To consider and agree responses to [Annual Governance Statement for the year ended 31.3.2024](#)

- 8.9 To consider and agree Annual Accounting Statement and supporting documents for the year ended 31.3.2024
- 8.10 To note period for the Exercise of Electors Rights
- 8.11 To consider the [Annual Risk Review](#)
- 8.12 To consider and agree renewal terms for the parish council's insurances for 2024/5 at a cost of £1,805.48
- 9. To confirm the following policies and procedures:
 - 9.1 [Standing Orders](#)
 - 9.2 [Code of Conduct](#)
- 10. Planning Matters
 - 10.1 To consider planning applications now due for observations:
 - Ref: [240868](#)
Site: Land at Poplar Way, Rotherwas
Dev: Change of use of land for caravan and motorhome storage for a period of another 3 years
 - 10.2 To note planning applications notified for permitted development, if any
 - 10.3 To note planning decisions by Herefordshire Council since the last meeting
 - 10.4 To consider and agree responses to consultation on [Herefordshire Local Plan](#) Place Shaping Policies for Hereford
- 11. Dinedor Camp
 - 11.1 Update on Community Action Day
 - 11.2 To note update on Historic England Section 17 Management Agreement and tree safety work and agree way forward
- 12. Highway Matters
 - 12.1 Lengthsman Scheme report
 - 12.2 Update on funding for drainage work & public rights of way work
 - 12.3 Footpath Officer Report
- 13. Village Hall Matters
- 14. To consider requests for councillor training
- 15. To agree future meeting dates
- 16. Date of next ordinary meeting and items for the agenda

Liz Kelso

Clerk, Dinedor Parish Council
c/o 5 Deerhurst Drive, Belmont, Hereford HR2 7XX
Tel: 07977675 456

E-Mail: clerk@dinedorparishcouncil.gov.uk. Website: www.Dinedorparishcouncil.gov.uk
Issued: 10.5.2024

Members of the public are welcome to attend meetings of the parish council and may, at the discretion of the Chair, speak on some agenda items. In the interests of the health and well being of councillors, staff and members of the public in attendance, please do not attend the meeting if you are unwell, whether or not you have tested positive for covid19. For further information about the work of the parish council or meeting procedures, please contact the Parish Clerk at the address above.

Dinedor Parish Council

Meeting to be held on 16th May 2024

Agenda item 5: Parish Council Appointments

The following appointments are confirmed/made at the Annual Parish Council meeting each year:

Role:

2023-4 appointment:

- | | |
|--------------------------------|-----------------------------|
| • Footpaths Officer(s) | Malcolm Louch & Peter Keyse |
| • Village Hall Representative | Chris Waters |
| • HALC Representative | Suzanne Penny |
| • Dinedor Camp Steering Group: | Tim Greenow & Joe Davey |

Ward Report April

Every month I hope to open these reports with news of spring sunshine however until the last week or two it seemed like the rain just will not stop. Unfortunately the persistent rain throughout the winter months has played havoc with our road network made repairs very difficult. Please keep logging the potholes where you can and alerting me where you can't. Equally if there is a particularly bad stretch of road then please do let me know and I will ensure it is raised with the Locality Steward and Herefordshire Council.

The start of the new financial year will see the beginning of the additional investment for roads which I have mentioned previously. The total funding available for Highways will be some £38 million this year which is nearly £12 million more than the last financial year and the highest allocation since the Green and Independent Coalition took control of the council in 2019. I made clear during the election that roads and investment in them was a priority and I am delighted to be part of an administration delivering on that promise. Of particular interest to me locally is the £5 million for A & B road resurfacing.

Aside from Road Resurfacing the condition of the lines and markings on our roads has also deteriorated and if you have spotted any areas in need of a refresh please do let me know and I will ensure they are flagged with Balfour Beatty and if necessary our Head of Highways.

The deadline for expressions of interest in the new Local Drainage Grant is at the end of this month and I would urge any Parish that has not yet done so to email and express their interest. This fund offers Parish Councils the chance to address localised highway flooding outside of the normal lengthsman payments.

As we move through the Spring the verges of our highways will begin to grow very fast and I urge any resident who feels a junction is becoming dangerous due to vegetation growth to report it to through the Herefordshire Council website so, where necessary, a cut can be arranged.

On a County level, you will be pleased to know that Herefordshire Council has finally filled the Head of Planning post which had been vacant / filled by interims for quite some time. Since my last report the Council has also seen the departure of our Head of Children's Services and whilst change is always fraught with risk, this represents a real chance for us to deliver sustained progress in an area that has historically struggled to improve. The Council have moved quickly to fill the post and recruit a very experienced Director in the form of Tina Russell who currently works across the border in Worcestershire. There is no meeting of Full Council during April but we have the Annual General Meeting of the Council in May which will be a big test for our minority administration.

On a final note, this month has seen the publication of the Government's £35 million strategy for the River Wye and I sincerely hope this will mark the start of a serious commitment from the Government towards the much needed recovery of our river.

As always if you have any concerns locally please contact me.

On the beat in

Hereford Southside & Rural

Safer Neighbourhood Team Newsletter

April 2024

Where we work



Team contact details

Team email: herefordsouthside.snt@westmercia.police.uk

Safer Neighbourhood Officer: PC 21260 Martin Gillett **Mobile:** 07970544262

Safer Neighbourhood Officer: PC 21349 Chris Yarwood **Mobile:** 07773042896

Safer Neighbourhood Officer: PC 21847 Jenny Rees **Mobile:** 07929783693

Police Community Support Officer: PCSO 6324 Carol Marsh **Mobile:** 07890524667

Police Community Support Officer: PCSO 40259 Hayley Warne **Mobile:** 07773052560

Police Community Support Officer: PCSO 40272 Lewis Thomas **Mobile:** 07773051508

Police Community Support Officer: PCSO 40559 Tally Hunt **Mobile:** 07773 054156

We are happy to receive calls from Members of The Public, however please do not use these to report crimes and/or incidents. For more information on reporting a crime/incident please go to www.westmercia.police.uk and select 'Report' or call 999 (Emergency) / 101 (Non-Emergency)

In this edition

- Information Appeal – Redhill & Newton Farm
- Kingstone Litter Picking
- Marlbrook Primary School Boxing Lessons
- Top Dogs

Information Appeal – Redhill & Newton Farm

Police are investigating an incident that took place on the 30th April 2024 in the Redhill and Newton Farm area. At around 7pm – 8pm a group of what is believed to be youths, were seen wearing their hoods up with face coverings, including masks. This group proceeded to target two locations where the incidents occurred.

We are appealing to the public to help identify those persons involved. The group consisted of up to 12+ individuals, who are known to have been in and around the Pentwyn Avenue and Hillside Avenue area before going to the area of The Oval in Newton Farm.

We are aware that the images we are sharing may be difficult to identify however, parents or responsible persons are likely to recognise the clothing those involved were wearing. One distinctive person was seen to be wearing a gorilla mask and a light blue chequered shirt.

We would also like to appeal to anyone who may have CCTV on their homes who may have captured footage of this group to please come forward and support with our enquires.

If you recognise any of the persons in these images, or have any information relating to these incidents, please contact the police quoting incident 22-37164-24, by emailing the South Wye Safer Neighbourhood Team on herefordsouthside.snt@westmercia.police.uk.

Please see our Facebook page, Hereford Cops, for full-size images.



Kingstone Arrests

This month, Southside & Rural SNT teamed up with the Young Hopefuls from Kingstone Primary School and The Parish Council to conduct a litter picking run through Kingstone Village.

The children did an amazing job and managed to fill 4 bags full of litter in 1 day.

The Young Hopefuls are a group of 15 pupils, from years 3-6 who applied to be part of the group. This included an interview process where they explained why they wanted to be part of the group.

These successful pupils now do a range of positive things in and outside of school to support their fellow pupils and local community.

They are very keen to help more in the community. If there is anything you feel that the Young Hopefuls can assist you with, please email PCSO Warne on: Hayley.warne@westmercia.police.uk



Marlbrook Primary School Boxing Lessons

This month Year 3 pupils from Marlbrook Primary School have started their boxing lessons in collaboration with South Wye Police Boxing Academy.

Not only do the children have a chance to learn new skills, but also receive various inputs throughout their session. One input they received was 'Respect' and how important it is. The children were tasked to complete a piece of work illustrating 'Respect'.

Here is just a few examples of their fantastic work and what Respect means to them.



If you would like your school to take part in some Free sessions, please email PCSO Warne on:
Hayley.warne@westmercia.police.uk

Top Dogs

Schools across West Mercia are being decked out with a new card game which aims to be used as a tool for officers and children to engage with each other.

Top Dogs cards will be distributed by Safer Neighbourhood Teams (SNT) to primary school aged children across all three counties in the force area – Herefordshire, Shropshire and Worcestershire.

There are 56 different trump cards to be snapped up, each featuring a different West Mercia Police dog with their statistics and a fact about the canine.

The aim is for children to collect all 56 cards – whether they approach an officer for a game of Top Dogs, or swap cards with their friends, but ultimately the aim is to have fun.



Superintendent Edward Hancox, Head of Prevention, said: "This is a fun tool for us to use within our communities, encouraging children to engage with officers and build positive relationships. Previous schemes have proven very popular.

"We are hoping these cards will be snapped up by primary schools or at community events; basically anywhere there may be children.

"Each SNT will have cards they can distribute amongst the area they serve. If you see our officers out and about please don't be afraid to approach us and ask if we have any Top Dogs."



How to play

Starting your collection:

Children will be given five or six cards by officers or PCSOs to get their deck started. Using their starter deck they can play a game of Top Dogs with their friends or even our officers and PCSOs

There are 56 cards to collect, so children can even use them to swap with their friends, officers or PCSOs if they have a duplicate. The aim is to collect all 56 cards.

Gameplay:

To win a card the player will select a category from their card; e.g., speed, strength, bark. Their opponent will then reveal the same category from their top card, and the player with the highest value in that category will then win that card.

The player who won the previous round can then start the next round by choosing a new category.

Neighbourhood Matters

Sign up to Neighbourhood Matters your brand-new community messaging service.

Neighbourhood Matters enables residents, businesses and community groups to keep in touch with local policing teams. You can choose exactly what type of alert you wish to receive and how you receive them; whether that be by email, text or telephone.

Dinedor Parish Council

Meeting to be held on 16th May 2024

Clerk's Report – Agenda item 7

The following items are brought to members attention but not the subject of a separate agenda item:

1. Financial Regulations

Financial regulations govern the way the parish council manages financial matters so they cover a range of subjects such as times when multiple quotations are required, how expenditure is authorised and the role of the Responsible Financial officer. The Parish Council has adopted a 'model' set of regulations that have remained unchanged for a few years now. The National Association of Local Councils has just released a new 'model' for Parish and Town Councils to consider. The new draft offers opportunities to adjust some regulations to suit the needs of the council so these will be presented to the next meeting of the Parish Council for consideration.

2. Lengthsman Scheme

Our clerk has now received some training on the Lengthsman Scheme after requesting this for quite some time. It was acknowledged that the documentation was not perfect but as well as the funding of some £600 towards the routine maintenance tasks, an additional £301 is also available in "match funding".

Additional funding for drainage works is to be made available to parishes who are members of the lengthsman scheme although how this can be accessed is yet to be announced.

Similarly, funding is to be made available to support the public rights of way network and although this was not originally specified as only being available to members of the lengthsman scheme, it would seem that this is now the case. Again, how this can be accessed is yet to be announced.

3. Parish Council Charter

Members may recall that Herefordshire Council are to redraft a Parish Council Charter which sets out the expectations of both tiers of local government in their interactions. The Parish Council nominated the Clerk to join the group of individuals working on this project/document. The Clerk was not selected for this group, which consists entirely of parish councillors, and we await the first draft of the new Charter.

	Year to 31.3.2024		Budget 2024-5		Actual to 30.4.2024		Forecast	
Expenditure								
<u>General Expenditure</u>								
Staff costs	£	5,435.79	£	6,000.00	£	362.88	£	5,800.00
Temporary Staff Costs			£	-				
General Office Costs	£	639.99	£	500.00	£	40.00	£	500.00
Room Hire	£	264.00	£	350.00	£	-	£	350.00
Insurance	£	1,664.29	£	1,800.00	£	-	£	1,810.00
Lengthsman Scheme	£	1,820.00	£	3,000.00	£	-	£	3,920.00
Repairs & Maintenance - Other					£	-		
Repairs & Maintenance - Camp	£	695.00	£	6,000.00	£	-	£	12,500.00
Purchases, other			£	600.00	£	-	£	600.00
Subscriptions	£	459.34	£	550.00	£	-	£	550.00
Audit Fees	£	249.75	£	300.00	£	-	£	300.00
Election costs	£	141.50	£	-	£	-	£	-
Advertising/publicity					£	-	£	-
Training	£	90.00	£	150.00	£	50.00	£	-
Website	£	225.00	£	250.00	£	-	£	250.00
Newsletter	£	330.00	£	400.00	£	55.00	£	220.00
Miscellaneous	£	330.00	£	100.00	£	-	£	100.00
VAT	£	621.25			£	10.00		
<u>Other Expenditure</u>								
Legal costs	£	-	£	500.00	£	-	£	-
Neighbourhood Plan	£	-	£	500.00	£	-	£	-
Donations & Grants	£	1,460.00	£	1,000.00	£	560.00	£	560.00
Total Expenditure	£	14,425.91	£	22,000.00	£	1,077.88	£	27,460.00
Income								
Precept	£	9,500.00	£	9,500.00	£	4,750.00	£	9,500.00
Grants	£	5,120.99	£	310.00	£	-	£	900.00
Outdoor Centre Insurance reimbursement	£	981.13	£	1,000.00	£	-	£	1,000.00
Transmitter income	£	2,000.00	£	2,000.00	£	-	£	2,000.00
Insurance Claim	£	-						
VAT reclaim	£	1,414.89	£	-	£	621.25	£	621.25
Other								
Total income:	£	19,017.01	£	12,810.00	£	5,371.25	£	14,021.25
Net expenditure:	£	4,591.10	-£	9,190.00	£	4,293.37	-£	13,438.75
Reserves:								
Opening Balance	£	13,305.98	£	17,897.08	£	17,897.08	£	17,897.08
Add: Net expenditure	£	4,591.10	-£	9,190.00	£	4,293.37	-£	13,438.75
Closing Balance:	£	17,897.08	£	8,707.08	£	22,190.45	£	4,458.33

Dinedor Parish Council
Bank Reconciliation
Year to 31.3.2025

Opening Balance	£ 17,897.08
Add receipts	£ 5,371.25
Less Expenditure	£ 1,077.88
Balance	£ 22,190.45

Meeting		
Per bank statement	30.4.2024	£ 22,190.45
Add receipts since statement:		
Less: payments not yet authorised at statement date		
s/o since last statement		
	£ -	£ 22,190.45
		£ -

Dinedor Parish Council

Meeting to be held on 16th May 2024

Agenda item 8.4: Parish Council bank account signatories

Dinedor Parish Council uses online banking wherever possible. The purpose of this agenda item is to confirm those with authority to confirm/authorise agreed expenditure item for the forthcoming year.

For clarity, the procedure for all payments is as follows:

1. All items of expenditure/projects with the exception of routine recurring items or items in accordance with delegated powers (see financial regulations) must be approved by the parish council in a properly constituted meeting of the council.
2. When an invoice is received, it is checked against the order or authorisation and then presented to a meeting for approval.
3. Payments are then uploaded to the bank account by the Clerk.
4. Once uploaded, account signatories (two of those listed) can authorise the payments.

The current account signatories are:

Cllr. J. Davey
Cllr. T. Greenow
Cllr. M. Louch
Cllr. J. Over

clerk@dinedorparishcouncil.gov.uk

From: communityrenewals@ajg.com
Sent: 04 May 2024 04:05
To: clerk@dinedorparishcouncil.gov.uk
Subject: Community Renewal Quote
Attachments: (#1859923091) Community – Your Renewal Invitation.pdf; (#1859923092) AJG_CommunitySchemes_Hiscox_Schedule.pdf; (#1859923093) AJG_CommunitySchemes_Hiscox_SOF.pdf; (#1859923094) Hiscox - Policy Summary.pdf; (#1859923096) Hiscox Policy Wording.pdf; (#1859923097) Hiscox - Summary of Change.pdf; (#1859923099) Notice To Policyholders.pdf

Dear Mrs Kelso,

Our Ref: 15526643

Policy Type: AJG Community Schemes

Policy Holder: Dinedor Parish Council

Insurer: Hiscox Insurance Company Limited

Your insurance policy is due for renewal shortly and we have pleasure in attaching your recommended renewal quote for Dinedor Parish Council, from Hiscox Insurance Company Limited for the period from the 8th June 2024 to the 7th June 2025.

The premium (including IPT and all fees) for the year will be: £1,805.48.

Our recommendation has been based on your requirements which you disclosed to us previously or in our recent renewal discussions. Please ensure you read through the attached and confirm that it continues to meet your requirements.

We look forward to continuing to provide for your insurance needs, but if you have any questions relating to your insurance arrangements, please do not hesitate to contact Arthur J Gallagher Insurance Brokers Limited on 01483 462860 or via communityrenewals@ajg.com

Kind regards



Herefordshire Draft Local Plan 2021-2041 Regulation 18 Consultation (March 2024)

Please complete your details:

Name: Dinedor Parish Council
 Address: c/o 5 Deerhurst Drive, Belmont, Hereford HR2 7XX
 Organisation: Dinedor Parish Council
 Email: clerk@dinedorparishcouncil.gov.uk

All personal data will be treated in line with our obligations under the General Data Protection Regulation (GDPR). This means your personal data will not be shared. For more information on our privacy policy, please go to

www.herefordshire.gov.uk/directory/44/privacy-notice

Would you like to be kept informed of developments in planning policy?

Yes ☒ No ☐

(You are free to request for your contact details to be removed at any time in the future)

The Herefordshire Draft Local Plan 2021-2041 outlines the land use strategy for the amount, location and types of development across the county up to 2041.

This consultation is seeking comments on policies which will guide new development. The consultation also sets out the potential strategic development sites within Hereford, the market towns and villages. It includes a list of rural settlements across the county where future growth will be directed.

The Draft Local Plan includes a number of planning policies based on:

- National planning policy and guidance;
- Herefordshire Council corporate strategies;
- Feedback received during previous consultations;
- Evidence base findings; and
- Consultation with internal and external service providers.
- Sustainability Assessment (SA) and Habitat Regulations Assessment (HRA)

The supporting text, evidence base documents and, where relevant, topic papers provide the background and justification to these policies and are available to view on the [website](#).

Please use this form to give us your views on the policies in the Herefordshire Local Plan 2021-2041. You can complete the whole form or just complete the sections you are most interested in. This can be done electronically on the [CommonPlace website](#).

Place Shaping Policies

You can find information on these policies within the Herefordshire Local Plan 2021-2041 Draft Consultation March 2024.

Hereford

Policy HERE1 – Strategic development for Hereford

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

50. Do you agree with the overall policy approach set out for *HERE1: Strategic development for Hereford*?
- Yes ☐ No ☐ In part ☒
51. Please provide your comments on the approach taken for the above policy, or tell us about any other issues or ideas you feel that we should consider.

There are fundamental issues with Hereford City that have not been addressed in particular with regard to the viability and vitality of the city centre such as poor quality roads, poor visual amenity of the city which will deter visitors both local and tourists from visiting the city, poor transport links and parking

Policy HERE2- Supporting the vitality of Hereford city centre

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

52. Do you agree with the policy approach set out for *HERE2: Supporting the vitality of Hereford city centre*?
- Yes ☒ No ☐ In part ☐
53. Please provide your comments on the approach taken for the above policy, or tell us about any other issues or ideas you feel that we should consider.

It is essential that people (tourists and local residents) are attracted to the town but the design (split retail offering), visual appearance, poor choice of shopping opportunities, limited and expensive parking actually serve to deter visitors.

Policy HERE3: Supporting jobs in Hereford

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

54. Do you agree with the policy approach set out for *HERE3: Supporting jobs in*

Hereford?

Yes ☒

No ☐ In part ☐

55. Please provide your comments on the approach taken for the above policy, or tell us about any other issues or ideas you feel that we should consider.

Policy HERE4: Supporting movement in and around Hereford

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

56. Do you agree with the policy approach set out for HERE4: *Supporting movement in and around Hereford*?
Yes ☐ No ☒ In part ☐

57. Please provide your comments on the approach taken for the above policy, or tell us any other issues or ideas you feel that we should consider.

Whilst the principle of improving transport links generally is supported, a radical rethink of the way this is achieved is required to improve traffic flows across the city as this is a major obstruction to achievement of all other policy initiatives. A by pass is not the only solution to traffic issues.

Policy

HERE5: Sustainable urban expansion at Holmer North

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

58. Do you agree with the overall policy approach set out for HERE5: *Sustainable urban expansion at Holmer North, Hereford*?
Yes ☐ No ☐ In part ☒

59. Please provide your comments on the approach taken for the above policy, or tell us about any other issues or ideas you feel that we should consider.

Wherever housing is planned, there needs to be clear evidence of need supported by appropriate infrastructure (schools, roads, public transport links, employment opportunities etc) in place before development starts. In a county with a lower average wage than the national average, affordable housing is an essential to retain and attract those of working age and there needs to be provision for both social housing and housing at a low cost.

Policy HERE6: Sustainable urban expansion at Three Elms

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

60. Do you agree with the overall policy approach set out for *HERE6: Sustainable urban expansion at Three Elms*, Hereford?
Yes ☐ No ☐ In part ☒

61. Please provide your comments on the approach taken for the above policy, or tell us about any other issues or ideas you feel that we should consider.

Wherever housing is planned, there needs to be clear evidence of need supported by appropriate infrastructure (schools, roads, public transport links, employment opportunities etc) in place before development starts. In a county with a lower average wage than the national average, affordable housing is an essential to retain and attract those of working age and there needs to be provision for both social housing and housing at a low cost.

HERE7: Sustainable urban expansion at Lower Bullingham

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

62. Do you agree with the overall policy approach set out for *HERE7: Sustainable urban expansion at Lower Bullingham*, Hereford?
Yes ☐ No ☒ In part ☐

63. Please provide your comments on the approach taken for the above policy, or tell us about any other issues or ideas you feel that we should consider.

Please see other comments regarding the need for appropriate infrastructure including medical facilities, schools, transport and highway improvements and need for a more relevant approach to the definition of "affordable housing" which applies to all proposed large scale housing sites. In addition, the policy seeks to address the impact of the development on Bullinghope but ignores the impact on other villages in the area. In recent years local flooding on the Holme Lacy and Hoarwithy roads has resulted in the single track road through Dinedor village becoming a rat run. Additional housing in the immediate vicinity, seeking to avoid the inevitable traffic jams, will be exacerbated by this development. At times, the combination of end of shift traffic from Rotherwas and vehicles attempting to use the Holme Lacy road as an informal by pass to avoid traffic in the centre of Hereford has made it almost impossible for Dinedor residents to leave the village or return to their homes. An additional 1000+ houses using the village as a short cut in addition to the existing difficulties will have a huge impact on quality of life in the village.

HERE8: Supporting education and community facilities in Hereford

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

64. Do you think that the right types of community and education facilities have been prioritised for support in Hereford?

Yes ☒ No ☐ In part ☐

66. Please provide your comments on the approach taken for the above policy, or tell us about any other issues or ideas you feel that we should consider.

HERE9: Supporting greening of the city in Hereford

You can find the policy wording together with information about this topic in Section 8 'Hereford' of the Local Plan.

67. Do you agree with the overall policy approach set out for *HERE9: Supporting greening of the city in Hereford*?

Yes ☒ No ☐ In part ☐

68. Please provide your comments on the approach taken for the above policy, or tell us about any other issues or ideas you feel that we should consider.

69. Are there any other large sites for housing or employment development that should be included within or around Bromyard that should be included within or around Hereford?

Yes ☐ No ☒

70. Please name each site for Hereford and explain briefly why it should be included.

71. Are there any other Hereford specific issues that should be included in policies that should be included in the Plan?

Yes ☐ No ☒

72. If there are, please set out each one separately below and briefly explain why it should be included for Hereford.

Dinedor Parish Council

Meeting to be held on 16th May 2024

Agenda item 11.2: Dinedor Camp

This agenda item is to note current situation with regard to the tree safety work required on Dinedor Camp and the impact of this work on the potential additional work requested by Historic England with a view to agreeing the next steps.

Background

1. Historic England work

Dinedor Camp was acquired from Herefordshire Council in 2016 under a Community Asset Transfer. The site includes a Scheduled Ancient Monument (Reference SM HE 12, HA 1001758) and as such any work carried out on the site requires the consent of Historic England.

At present, Dinedor Camp features on Historic England's list of sites which it considers are "at risk" of further deterioration and Historic England has provided a schedule of works which it feels would raise the classification of the site to "improving" if carried out. To support this work, it has funding available of approximately £10,000 although the conditions of this funding require the landowner (the Parish Council) to contribute a further 20% (a figure of approximately £2,500) in cash or kind. An in-kind contribution can include any voluntary work carried out on the site which contributes towards the work identified within the HE specification.

The Historic England specification is attached for ease of reference and includes some tree felling, clearance of scrub and self-seeded saplings and requires a habitats assessment to be carried out before work commences. Responsibility for obtaining quotations from contractors for this work falls to the parish council (and therefore is also subject to parish council financial regulations) and once quotations have been obtained and passed to Historic England for agreement, a Section 17 Management Agreement will be drafted by Historic England to confirm the funding available and how this can be accessed. It is likely to include a requirement that all invoices etc. are paid by the parish council before reimbursement by Historic England through the funding agreement. The Dinedor Camp Steering Group members have met with Historic England on site to clarify the requirements of the specification and to identify where, if at all, volunteers can undertake some of the work in order to qualify as the in-kind contribution.

2. Tree Safety Work

Separately, and outside of the scope of works identified by Historic England, the Parish Council commissioned a tree safety report last year which identified several trees requiring urgent work on safety grounds. Quotations have been obtained for this work and at the parish council meeting held on 15th February these were discussed with a view to confirming the selection of a contractor once Historic England have confirmed their agreement for the work to be carried out. The preferred contractor's quotation and method statement have been provided to Historic England and agreement for this contractor to undertake the work has now been confirmed by Historic England.

It had been hoped that the tree safety work could be classed as a contribution by the parish council towards the potential grant funding for the Historic England work but Historic England have now said that if the tree safety work goes ahead now, i.e. before the Section 17 Management Agreement is in place, the work cannot be counted as a contribution. The approximate cost of this work is in the region of £10,000 - £12,000 (subject to confirmation).

Decision required:

Members are now asked to consider whether to proceed with the tree safety work now as quoted by Acer Tree Services.

Members are also now asked to consider whether to proceed with obtaining quotations for the work envisaged by Historic England so that the Section 17 Management Agreement can be drawn up.



Historic England

MIDLANDS REGION



EAST END OF THE CAMP

BRIEF: TREE WORKS AT DINEDOR CAMP,
DINEDOR, HEREFORDSHIRE

9TH FEBRUARY 2024

Dr Neil Rimmington | Inspector of Ancient Monuments
Direct line: 0121 625 6856

Historic England | The Foundry
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Historic England, The Foundry, 82 Granville Street, Birmingham B1 2LH
Please note that Historic England operates an access to information policy.
Correspondence or information which you send us may therefore become publicly available.



BRIEF: TREE WORKS AT DINEDOR CAMP, DINEDOR, HEREFORDSHIRE

1. Site

- 1.1 The Scheduled Monument of Dinedor Camp is situated on a slightly sloping spur of Dinedor Hill overlooking the Wye Valley at the river's confluence with the River Lugg.
- 1.2 The hillfort enclosure is sub-rectangular in plan, approximately 337m long and 160m wide with an entrance in the eastern side. The monument is defined by a steep modified, natural slope on the south side. A rampart is visible surrounding the remainder of the monument and is most substantial on the northeast side where the spur of hilltop continues.
- 1.3 The full entry for this monument and its scheduled area can be viewed at <https://historicengland.org.uk/listing/the-list/list-entry/1001758>.

2. Background

- 2.1 The monument is in the management of Dinedor Parish Council following an asset transfer from Herefordshire Council about 10 years ago. The Parish Council has formed a small group to improve management of the hillfort.
- 2.2 This small group has effectively drawn in funding for tools and the support of other groups, making substantive improvements to the condition and management of the monument. This is most notable on the north rampart adjacent to the parking area where all trees and scrub have been removed.
- 2.3 The monument is well used by the public being close to Hereford and having some parking provision. There is an outdoor centre just to the north of the monument that also uses the monument for activities.
- 2.4 The monument is included on the Heritage At Risk register due to tree and scrub growth. The recent work by the Parish Council has been improving the condition and the focus of this brief is to thin the woodland stand in the east end of the monument (see figure 1 below for current stand density and character). This thinning will open up the structure of the woodland providing access to manage the understorey to protect below ground archaeology and to improve visual access to the most prominent part of the monument, the northeast rampart.



Figure 1: Current woodland stand density and character

- 2.5 The works aim to achieve a low density woodland area (similar to middle of monument, see figure 2 below) with an open understorey that will permit sustainable management by the parish council using the equipment they have available to them. The work will remove the monument from the Heritage at Risk register.



Figure 2: Character of woodland in the middle part of the monument

3. Project Aim

- 3.1 To remove the monument from the Heritage At Risk register by opening up the woodland area at the east end of the monument through selective felling of trees, removal of saplings/young trees and understorey.

4. Objectives:

- i) Carry out ecological survey of the scheduled area to be addressed, to identify presence of protected species.
- ii) Remove small trees throughout the area identified in Figure 1. Selectively thin the established trees to provide enough light to allow grass to grow, but create and maintain a sense of wood pasture.
- iii) Remove all scrub and saplings throughout the area in Figure 2.
- iv) Prevent regrowth through poisoning of all stumps with glyphosate.
- v) Top and address any briar and weeds across the area in Figure 2 in the Spring and Summer for three years.
- vi) Re-seeding of bare areas to prevent weeds establishing or returning and to encourage grass cover (where appropriate).
- vii) Allow for Historic England observation and recording of the work.

4.1 This work will be the subject of an application for a Section 17 Management Agreement with Historic England.

5. Detail of Specific Objectives

5.1 A basic ecological survey should be carried out to check, in particular, for presence of great crested newts and badgers, as well as other protected species. The ecological report should outline whether the proposed methodologies for scrub removal (listed below) are likely to impact upon any species found and recommend mitigation strategies to avoid impinging on protected species legislation.

5.2 Small trees with a <10cm diameter across the entire area highlighted in Figure 3 in blue are to be cut down with handheld chainsaws or hand tools. Tree stump and roots must not be removed by pulling or grubbing out. More established trees should be selectively thinned to achieve a distance of about 4-5m between trees to facilitate management between the trees. Mature trees should be prioritised for retention, particular oak and beech or scots pine.

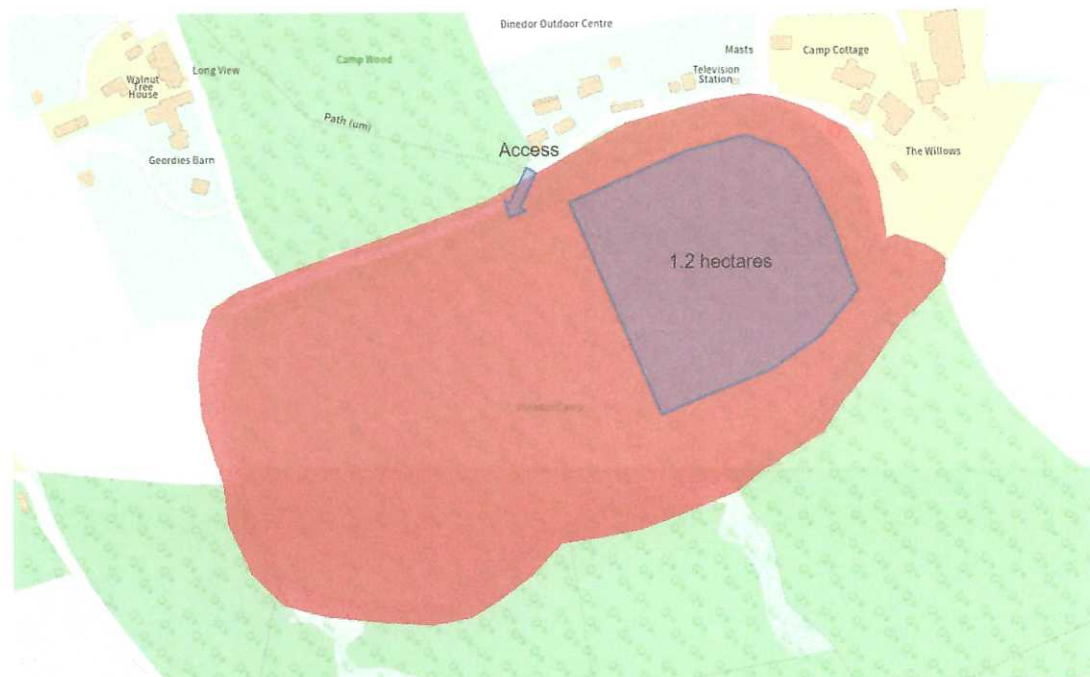


Figure 3: Area to be subject to work and access location

5.3 Saplings and scrub across the area highlighted in blue in Figure 3 should be cut down with suitable equipment.

5.4 All felled tree and sapling stumps must be injected with glyphosate or equivalent treatment to prevent regrowth and to allow stumps and roots to rot *in situ*. No vegetation

should be uprooted, preventing loss and/or disturbance of archaeological materials and contexts below ground.

- 5.5 Bramble and weeds across the area highlighted in blue in Figure 3 should be topped to reduce and then in the following two years the topping repeated with targeted herbicide treatment. This will result in a small area of bramble being retained for wildlife benefit and cut back on a periodic basis (once in 3-4 years).
- 5.9 Work should be coordinated with Historic England and allow for photographic recording following works. Site meetings will be required for contract initiation and completion. Progress checks will also be carried out as part of the recording and project management of the work and notice periods for work should be in line with those set out in the Section 17 Management Agreement with the owners, or the Scheduled monument Consent, as applicable.

6. General Requirements

- 6.1 The contractor must liaise with Historic England and the owner throughout the project. A meeting will be required on site before commencement of works, followed by a sign off/completion of works meeting. The contractor is responsible for arranging and organising the delivery of the project including the sourcing and procurement of any additional professional advisers required.
- 6.2 The work must be carried out in line with the ecological sensitivities of the site and should take into account bird nesting and any other breeding/seasonal requirements.
- 6.3 All woody and green material which is cut down and not taken off site by the contractor should be either burned in one location on a suitable barrier material that will not allow contamination of archaeological material below the barrier and below ground (even outside the scheduled area) or chipped and spread very thinly on the ground. If burning, locations and the barrier material should be agreed with Historic England prior to commencement of works.
- 6.4 Works will access the site through the ramp marked on figure 3 and in figure 4 below. It is essential to undertake the work when ground conditions are firm and to ensure that the ground is not disturbed during works. The contractor must detail how they will achieve the work without causing ground disturbance, using protective boards where necessary. If ground disturbance does occur the contractor must make the client and Historic England aware and an agreed method of repair undertaken.



Figure 4: Site access

6.5 The contractor must adhere to all relevant regulations (see end note).

7. Historic England Internal Staff Input

7.1 To monitor works and ensure standard/methods are appropriate.

7.2 To sign off the payment and completion of the works.

8. Invitations to Tender

- 8.1 The contractor must provide names and experience of personnel who will work on the project.
- 8.2 Set out a programme for the delivery of the project, including necessary meetings with Historic England, the owner and any specialist advisers.
- 8.3 The contractor must visit the site in advance of providing a quote so that they can fully understand the nature of the work, the sensitivities of the site and the limitations on access and machinery use.
- 8.4 The contractor in their quote shall detail how they intend to fell, process and remove the material from the site whilst taking account of the need to ensure the monument and ground is not disturbed during works.
- 8.5 THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL CONSENT, PERMISSIONS AND ADHERENCE TO REGULATIONS. ALL THOSE WORKING ON THIS SITE SHOULD BE NOTIFIED BY THE CONTRACTOR APPOINTED THAT THE SITE IS A DESIGNATED SCHEDULED MONUMENT UNDER THE ANCIENT MONUMENTS AND ARCHAEOLOGICAL AREAS ACT, 1979 (AS AMENDED), AND THE IMPLICATIONS OF THIS DESIGNATION, INCLUDING SPECIFIC REQUIREMENTS AS SET OUT IN THE MANAGEMENT AGREEMENT SIGNED BY THE OWNER.

RECORD OF WORKS CARRIED OUT BY TERRY GRIFFITHS CONTRACTS

PARISH COUNCIL	Dinedor Parish Council
ACCOUNT	Roads
MONTH	March 2024
INVOICE NO.	TGC2697

Description of work carried out: -

Visit Day.

09-04-24.

Routine Maintenance Work.

Clear grids and clean out road gullies.

Clear road culverts.

Check inspection pits.

Clear ditch headwalls.

Clear grips and reform leads.

Clear minor obstruction from ditches and reform leads.

Clean off road signs.

Clear minor storm debris off roads.

Strim round grit bins and road signs.

Strim verges on bends junction splays and areas extensively used by pedestrians and no footway is present.

Collect litter and rubbish from areas worked.

Roads covered on this visit.

Material.

Marker spray.