

Parish Councillors, you are hereby summoned to a meeting of
Dinedor Parish Council
will be held on Thursday 21st September 2023 at 6.00pm
At Dinedor Village Hall

AGENDA

1. To receive Apologies, Declarations of Interest and requests for dispensations
2. Minutes:
 - 2.1 To approve the Minutes of the parish council meeting held [20th July 2023](#)
 - 2.2 To approve the Minutes of the parish council meeting held on [10th August 2023](#)
3. Public Participation
 - 3.1 Ward Councillors Report
 - 3.2 Matters raised by members of the public in attendance
 - 3.3 Police Matters
4. Clerk's Report
5. Financial Matters:
 - 5.1 To note payments made since the last meeting:
 - PrintPlus
Newsletter printing (July) £55.00
 - 5.2 To approve payments now due:
 - Terry Griffiths Contracts
Lengthsman Scheme £440.00
VAT £88.00
Total £528.00
 - Liz Kelso
Office expenses – anti virus
Software licence £37.49
VAT £7.50
Total: £44.99
 - Unity Bank plc
Bank charges (Direct Debit)
Quarter to 30.9.2023 £18.00
 - David Gardner Arboriculture
Tree Safety Survey update report £295.00
 - 5.3 To note receipts since the last meeting, If any
 - 5.4 To note account balance at date of meeting
 - 5.5 To note budget monitoring report
 - 5.6 To consider amendment to current bank mandate to include additional signatories for the parish council bank account
 - 5.7 To consider application for a Lloyds Bank multipay card
 - 5.8 To consider re-appointment of internal auditors Mulberry & Co., for the current financial year
 - 5.9 To consider whether to request an interim internal audit for the current financial year

6. Highway Matters
 - 6.1 Update on lengthsman scheme contract
 - 6.2 Report from the Lengthsman
 - 6.3 Footpaths: Report from Footpaths Officers
 - 6.4 Drainage issues: update
 - 6.5 To consider review of resolution 006.2/2023 – additional drainage works
7. Dinedor Camp
 - 7.1 Report from Dinedor Camp Steering Group Meeting
 - 7.2 To consider appointing additional councillor member to Steering Group in accordance with the Steering Group terms of reference
 - 7.3 To note update on tree safety survey carried out and consider proposals to address items raised therein
8. Planning Matters
 - 8.1 Applications now due for consideration:
 - Ref: [232492](#)
Site: Rotherwas Waste Management Station, Chapel Road
Dev: Proposed segregated food waste transfer operation including change of use of the materials recovery facility (MRF) building and erection of 2 portable welfare buildings
 - Ref: [232690](#)
Site: Glanwye, Dinedor Court, Dinedor
Dev: Application for removal of condition 2 of planning permission 35281
 - 8.2 Decisions since the last meeting
 - 8.3 Applications under permitted development rights, if any – for information
 - 8.4 Planning Enforcement Activity, if any
9. Dinedor Village Hall: Report from the Village Hall
10. Future of the BT Phone box at Dinedor Cross
11. To consider HALC advice on Herefordshire Council change of procedures regarding Declarations of Financial Interests and Casual Vacancy procedures
12. Environmental Matters
 - 12.1 To note the presentation on the impact of climate change locally from the webinar Community Adaptation and consider responses to the [questionnaire](#)
 - 12.2 To consider whether to establish an environmental group for Dinedor
13. To review commitment to support Heartstart course for Dinedor residents
14. To consider requests for Councillor training, if any
15. Information item: reports from Councillors
16. Items for the next agenda and date and time of next meeting

Liz Kelso

Clerk, Dinedor Parish Council
c/o 5 Deerhurst Drive, Belmont, Hereford HR2 7XX
Tel: 07977675 456

E-Mail: clerk@dinedorparishcouncil.gov.uk . Website: www.dinedorparishcouncil.gov.uk
Issued: 15.9.2023

Members of the public are welcome to attend meetings of the parish council and may, at the discretion of the Chair, speak on some agenda items.

In the interests of the wellbeing of those attending the meeting, please do not attend the meeting if you or a member of your family are unwell.

Dinedor Parish Council

Meeting held on 21st September 2023

Clerk's Report

The following items are brought to members attention but not the subject of a separate agenda item:

1. Councillor dedicated email addresses

As agreed at the last meeting, dedicated email addresses have now been set up for all councillors and councillor contact details on the website and notice boards will be amended shortly.

For those councils who are subject to an external audit this year, external auditors PKF Littlejohn are adding an advisory note recommending the introduction of dedicated councillor email addresses in their conclusion of audit letters. This is not yet mandatory but there is a clear indication that the JPAG guide may include this in next year's publication.

Dinedor Parish Council
Bank Reconciliation
Year to 31.3.2024

Opening Balance	£ 13,305.98
Add receipts	£ 10,564.88
Less Expenditure	£ 6,837.17
Balance	£ 17,033.69

Meeting

Per bank statement 31.08.2023

£ 17,033.69

Add receipts since statement:

Less: payments not yet authorised at statement date
s/o since last statement

£

-

£ 17,033.69

£

-

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Liz Kelso
Dinedor Parish Council
5 Deerhurst Drive
Hereford
HR2 7XX

Date: 03/09/2023

Account Name: Dinedor Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20446000

Your arranged overdraft limit is £0.00

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Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2023		Balance brought forward	£0.00	£0.00	£17,033.69

Page number 1 of 2

Statement number 035

**For Businesses.
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For Good.**

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We invest in people Gold



Dinedor Parish Council

2023-2024

	Year to 31.3.2023	Actual to 31.8.2023	Budget - Actual	AGREED Total Budget
<u>General Expenditure</u>				
Staff costs	£ 5,072.42	£ 2,115.75	£ 3,384.25	£ 5,500.00
Temporary Staff Costs			£ 1,000.00	£ 1,000.00
General Office Costs	£ 393.61	£ 433.36	-£ 83.36	£ 350.00
Room Hire	£ 175.50	£ 144.00	£ 106.00	£ 250.00
Insurance	£ 1,559.14	£ 1,664.29	£ 135.71	£ 1,800.00
Lengthsman Scheme	£ 6,600.00	£ 940.00	£ 2,060.00	£ 3,000.00
Repairs & Maintenance - Other				
		£ -	£ -	£ -
Repairs & Maintenance - Camp	£ 720.00	£ -	£ 2,000.00	£ 2,000.00
Purchases, other			£ 600.00	£ 600.00
Subscriptions	£ 395.51	£ -	£ 400.00	£ 400.00
Audit Fees	£ 110.00	£ 249.75	-£ 49.75	£ 200.00
Election costs		£ -	£ 1,700.00	£ 1,700.00
Advertising/publicity			£ -	£ -
Training	£ 50.00	£ 90.00	£ 60.00	£ 150.00
Website		£ 225.00	-£ 75.00	£ 150.00
Newsletter	£ 310.00	£ 165.00	£ 185.00	£ 350.00
Miscellaneous		£ -	£ 50.00	£ 50.00
VAT	£ 1,414.89	£ 310.02	-£ 310.02	
		£ -	£ -	
<u>Other Expenditure</u>				
Legal costs	£ -	£ -	£ 1,000.00	£ 1,000.00
Neighbourhood Plan	£ -	£ -	£ -	£ -
Donations & Grants	£ 430.00	£ 500.00	£ 1,500.00	£ 2,000.00
			£ -	
Total Expenditure	£ 17,231.07	£ 6,837.17	£ 13,662.83	£ 20,500.00

Dinedor Parish Council

2023-2024

	Year to 31.3.2023	Actual to Date	Budget - Actual	
Income				
Precept	£ 9,500.00	£ 4,750.00	£ 4,750.00	£ 9,500.00
Grants	£ -	£ 4,399.99	£ -	£ 4,399.99
Outdoor Centre Insurance reimbursement	£ 876.00		£ 1,000.00	£ 1,000.00
Transmitter income	£ 2,000.00		£ 2,000.00	£ 2,000.00
Insurance Claim	£ -		£ -	
VAT reclaim	£ 966.52	£ 1,414.89	£ -	£ 1,414.89
Other	£ 13,342.52	£ 10,564.88	£ 7,750.00	£ 18,314.88
Total income:	£ 13,342.52	£ 10,564.88	£ -	
Net expenditure:	-£ 3,888.55	£ 3,727.71	£ -	-£ 2,185.12
Reserves:				
Opening Balance	£ 17,194.53	£ 13,305.98		£ 13,305.98
Add: Net expenditure	-£ 3,888.55	£ 3,727.71		-£ 2,185.12
Closing Balance:	£ 13,305.98	£ 17,033.69	£ -	£ 11,120.86
Tax Base				
Precept per Band D equivalent			£ 132.5	£ 133.92
			£ 35.85	£ 70.94



MULBERRY & CO

Chartered Certified Accountants
& Chartered Tax Advisors

9 Pound Lane
Godalming
Surrey, GU7 1BX

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Our Ref: MARK/DIN002

Ms L Kelso
Dinedor Parish Council
c/o 5 Deerhurst Drive
Belmont
Hereford
Herefordshire
HR2 7XX

30 August 2023

Dear Ms Kelso,

Engagement Letter – Local Authority

We are pleased to accept the instruction to act as internal auditors for the Council and are writing to confirm the terms of our appointment outlined below. The purpose of this engagement letter is to set out the basis on which we are engaged to act as internal auditors and our respective areas of responsibility, it should be read in conjunction with our standard terms and conditions.

We are bound by the ethical requirements of the Association of Chartered Certified Accountants, and accept instructions to act for you on the basis that we will act in accordance with those ethical requirements. A copy of these requirements can be viewed at our offices on request or can be seen at www.accaglobal.com.

1. Period of engagement

- a. This letter is effective for accounting periods ending on or after 31st March 2024. (The 2023/24 Council year)
- b. It replaces all previous engagement letters. The previously agreed commencement date for this engagement still applies.
- c. We will deal with matters arising in respect of periods prior to the above period as appropriate.

2. Responsibilities of the Council and Internal auditors

- a. The council is responsible for ensuring that the council maintains adequate accounting records and for preparing financial statements that have been prepared in accordance with current practices and guidelines.
- b. You are also responsible for making available to us, as and when required, all the council's accounting records and all other relevant records and related information, including minutes of all meetings. We are entitled to require from the council's officers and employees such other information and explanations as we think necessary for the performance of our duties as internal auditors.
- c. We have a statutory responsibility to report to the external auditors whether in our opinion the financial statements have been properly prepared in accordance with current practices and guidelines as outlined in JPAG Practitioners guide. In forming this opinion, we shall:
 - i. Review the accounting records and all other relevant records and related information, including minutes of all meetings.
 - ii. If deemed necessary, conduct two or more reviews per annum to verify both the procedural and financial aspects of the council.

- iii. Report to you in writing any such adjustments that we may consider necessary, or those areas where we think your systems may require improvement.
 - iv. Sign off the Annual Governance and Accountability Return (AGAR) as internal auditors.
- d. We have a professional responsibility to report if the financial statements do not comply with applicable proper practices, unless in our opinion the non-compliance is justified in the circumstances. In determining whether or not the departure is justified we consider:
- i. whether the departure is required in order for the financial statements to give a true and fair view; and
 - ii. whether adequate disclosure has been made concerning the departure
- e. As with other professional services firms, we are required to identify our clients for the purposes of the UK anti-money laundering legislation. We are likely to request from you, and retain, some information and documentation for these purposes and/or to make searches of appropriate databases. If we are not able to obtain satisfactory evidence of your identity within a reasonable time, there may be circumstances in which we are not able to proceed with the audit appointment.
- f. The provision of audit services is a business in the regulated sector under the Proceeds of Crime Act 2002 and, as such, partners and staff in audit firms have to comply with this legislation which includes provisions that may require us to make a money laundering disclosure in relation to information we obtain as part of our normal audit work. It is not our practice to inform you when such a disclosure is made or the reasons for it because of the restrictions imposed by the 'tipping off' provisions of the legislation.

3. Scope of Audit

- a. Our audit will be conducted in accordance with current practices and guidelines, and will include such tests of transactions and of the existence, ownership and valuation of assets and liabilities as we consider necessary.
- b. We shall obtain an understanding of the accounting and internal control systems in order to assess their adequacy as a basis for the preparation of the financial statements and to establish whether proper accounting records have been maintained by the council. We shall expect to obtain such appropriate evidence as we consider sufficient to enable us to draw reasonable conclusions there from.
- c. The nature and extent of our procedures will vary according to our assessment of the council's accounting system and, where we wish to place reliance on it, the internal control system, and may cover any aspect of the business's operations that we consider appropriate. Our audit is not designed to identify all significant weaknesses in the council's systems but, if such weaknesses come to our notice during the course of our audit which we think should be brought to your attention, we shall report them to you. We accept no duty or responsibility to any other third party as concerns our reports.
- d. As part of our normal audit procedures, we may request you to provide written confirmation of certain oral representations which we have received from you during the course of the audit on matters having a material effect on the financial statements. In particular, where we bring misstatements in the accounts to your attention that are not adjusted, we shall require written representation of your reasons.
- e. In order to assist us with the examination of your financial statements, we shall request sight of all documents or statements, including minutes and reports, which are due to be issued with the financial statements. We are also entitled to attend all general meetings of the council and to receive notice of all such meetings.
- f. The responsibility of safeguarding the assets of the council and for the prevention and detection of fraud, error and non-compliance with law or regulations rests with the council. However, we shall endeavour to plan our audit so that we have a reasonable expectation of detecting material misstatements in the financial statements or accounting records (including those resulting from fraud, error or non-compliance with law or regulations), but our examination should not be relied upon to disclose all such material misstatements or frauds, errors or instances of non-compliance as may exist.

- g. Once we have issued/uploaded our report we have no further direct responsibility in relation to the financial statements for that financial year. However, we expect that you will inform us of any changes occurring between the date of our report and submission to the external auditor.
- h. We appreciate that the present size of your council may render it uneconomic to create a system of internal control based on the segregation of duties for different functions within each area of the council. In planning and performing our audit work we shall take account of this.

4. Electronic Publication

- a. Where audited financial information is published on a website or by other electronic means, it is your responsibility to ensure that any such publication properly presents the financial information and auditor's report. We reserve the right to withhold consent to the electronic publication of our report or the financial statements if they are to be published in an inappropriate manner.
- b. It is your responsibility to ensure there are controls in place to prevent or detect quickly any changes to electronically published information. We are not required to carry out ongoing review of the information after it is first published. The maintenance and integrity of electronically published information is your responsibility and we accept no responsibility for changes made to audited information after it is first posted.

5. Communication

- a. In order to ensure that there is effective two-way communication between us we set out below the expected form and timing of such communications
 - i. We may arrange a meeting to discuss the forthcoming audit prior to the expected start date.
 - ii. We may arrange a meeting to discuss any matters arising from completing the on-site work.
 - iii. We shall of course contact you on a regular basis regarding both audit and other matters.
 - iv. Our report will be issued in .Pdf format via a secure server, which is password protected.

6. Other services

- a. You may request that we provide other services from time to time. We will issue a separate letter of engagement and scope of work to be performed accordingly. Because rules and regulations frequently change you must ask us to confirm any advice already given if a transaction is delayed or a similar transaction is to be undertaken.

7. Limitation of liability

- a. We specifically draw your attention to our standard terms and conditions which set out the basis on which we limit our liability to you and to others.
- b. There are no third Parties that we have agreed should be entitled to rely on the work done pursuant to this engagement letter other than the external auditors.

8. Fees

- a. Our fees are calculated using a stand rate per hour, plus disbursements and VAT at the standard applicable rate.
- b. Our fees for the 2023/24 council year are £65 per hour + VAT
- c. Where applicable we charge £0.45p per mile for travel from the auditors home address.
- d. Our fees are payable on presentation of invoice.

9. Cancellation of Services

- a. Services can be cancelled at any time in writing
- b. Cancellation will be effective from the end of the period to which this letter of engagement applies. (para 1a.)
- c. All outstanding fees become payable

10. Agreement of terms

- a. This letter supersedes any previous engagement letter. Once it has been agreed, this letter will remain effective until it is replaced.
- b. If this letter is not in accordance with your understanding of the scope of our engagement or your circumstances have changed, please let us know
- c. This letter should be read in conjunction with the firm's standard terms and conditions.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'M. Mulberry', with a long horizontal flourish extending to the right.

Mulberry & Co

We confirm that by electronically approving this document we are agreeing that we have read and understood the contents of this letter and related terms and conditions and further agree that it accurately reflects our fair understanding of the services that we require you to undertake.

RECORD OF WORKS CARRIED OUT BY TERRY GRIFFITHS CONTRACTS

PARISH COUNCIL	Dinedor Parish Council.
ACCOUNT	Roads-routine maintenance.
MONTH	July 2023 (1).
INVOICE NO.	TGC2321

Description of work carried out: -

Visit Day.

03-07-23.

Routine Maintenance Work.

Clear grids and clean out road gullies.

Clear road culverts.

Check inspection pits.

Clear ditch headwalls.

Clear grips and reform leads.

Clear minor obstruction from ditches and reform leads.

Clean off road signs.

Clear minor storm debris off roads.

Strim round grit bins and road signs.

Strim verges on bends junction splays and areas extensively used by pedestrians and no footway is present.

Collect litter and rubbish from areas worked.

Roads covered on this visit.

U72009.

U72010.

U72011.

C1261.

Within parish boundary.

Material.

Marker spray.



Ref: DPC/TCS/2023

Liz Kelso

Dinedor Parish Council

6th September 2023

Dear Liz

Re: Ash dieback at Dinedor Camp

I write following my survey of the 30th of August 2023 which was undertaken to ascertain the extent of ash dieback disease at Dinedor Camp.

It should be noted that no responsibility can be accepted for damage or injury sustained as a result of hazards or defects not apparent during a ground level, visual inspection at the date of the survey. Similarly, no responsibility can be accepted for damage or injury arising from trees whose condition may be obscured in part or in whole (by ivy for example) or to which full access was impeded. Any potential hazards that may develop following this report should be brought to an arboriculturalist's attention as soon as possible.

With the odd exception (see enclosed schedule) whilst the ash trees present show some signs of ash dieback disease, this is generally not of a significant level. I have enclosed a guidance document produced by The Tree Council which sets out 4 broad categories that can be used for assessment of the condition of trees with ash dieback. My assessment is that the vast majority of the ash trees at Dinedor Camp would fall into Health Class 1 i.e. have 100% - 75% remaining canopy cover and as such do not require attention at present.

DAVID GARDNER

ARBORICULTURE



Those trees that are more towards the 75% level of canopy cover than 100% do exhibit the associated dead branches, some of which extend over footpaths but I did not observe any that were of a diameter sufficient to warrant their removal given the wooded nature of the site and generally acknowledged tolerance of increased risk from trees visitors to sites such as this accept.

During my survey of the ash trees, I observed that the tree surgery works identified in my 2021 survey are still to be carried out and so would comment that the recommendations made within that report still apply. I did find that the condition of a number of trees has worsened since that survey and these are listed in the enclosed schedule and have been marked with forestry paint. You will note that three of these trees are within Camp Wood, these trees were observed in the course of my survey of Dinedor Camp, I made no further inspection of any trees within Camp Wood.

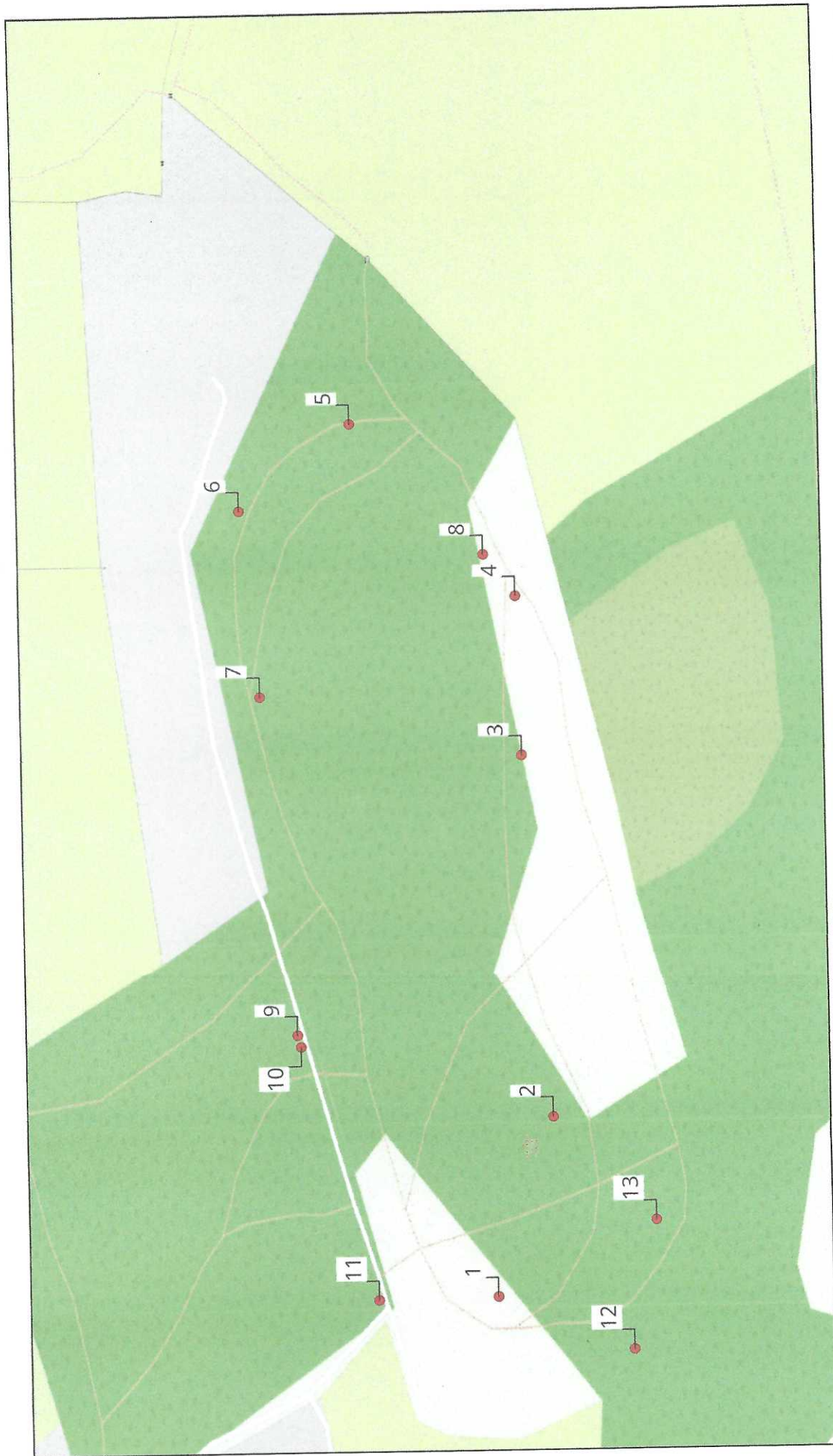
I trust that that above and enclosed provides sufficient information at this time but please do not hesitate to contact me if further assistance is required.

Yours sincerely

David Gardner BSc MSc MArborA

Tree ref	Species	Potential target	Structural condition	Physiological condition	Observations	Recommendations	Priority
1	Beech	Footpath	Poor	Poor	Tree moribund with very little lead cover. Meripilus fruiting bodies at base.	Fell	Within 3 months
2	Oak	Footpath	Poor	Dead	Small standing dead tree.	Fell	Within 12 months
3	Sycamore	Footpath	Poor	Dead	Dead 6m tall regrowth from stump that appears to have been set alight.	Fell	Within 12 months
4	Ash	Footpath	Poor	Poor	Group of small (up to 8m tall) ash all showing advanced signs of dieback	Fell	Within 12 months
5	Beech	Footpath	Poor	Poor	Tree previously reduced / topped. Numerous Ganoderma brackets on main stem to approximately 4m height. Numerous large diameter dead branches over footpath.	Fell / monolith	Within 3 months
6	Scots pine	Footpath	Poor	Dead	Standing dead tree next to footpath. Topped snapped out and lodged over steep bank.	Fell	Within 3 months
7	Ash	Footpath	Poor	Dead	Standing dead tree leaning over footpath.	Fell	Within 3 months

8	Ash	Footpath	Fair	Fair	More advanced level of ash dieback than others.	Fell	Within 12 months
9	Ash	Road	Poor	Poor	Ash tree exhibiting more advanced level of decline.	Fell	Within 3 months
10	Wild cherry	Road	Poor	Dead	Standing dead tree next to road.	Fell	Within 3 months
11	Ash	Road	Poor	Poor	More advanced level of dieback than other ash on site.	Fell	Within 3 months
12	Ash	Footpath	Poor	Fair	Subsidiary stem has split longitudinally.	Remove subsidiary stem.	Within 12 months
13	Beech	Footpath	Poor	Fair	Minor dieback of crown evident. Numerous Ganoderma fruiting bodies around circumference of stem base. Sounding of stem indicates decay extends to approximately 1m above ground level.	Fell	Within 3 months



Tree Location Plan:
Dinedor Camp



DAVID GARDNER
ARBORICULTURE



The Issue

Identifying the symptoms of Ash Dieback in large trees can be difficult, so a system was needed to enable easy description of the current state of an Ash Tree. Tree Canopy assessment has been widely used since the late 1980's across Europe based on work produced in Switzerland in 1986. In 1990 the Forestry Commission produced a book – '[Assessment of Tree Condition](#)' to enable a standard system for describing the condition of a tree based on the percentage of existing canopy remaining.

Using this methodology Suffolk County Council undertook to describe the health of an Ash in Suffolk.

The steps undertaken

During the summer of 2013/14 Suffolk County Council assessed and photographed Ash across the county. They determined that there were 4 useful categories to describe Ash canopies. The categories chosen were

- 100% full canopy,
- 75% canopy,
- 50% canopy
- and 25% canopy.

These are represented photographically in the pictures at the end of this Case Study.

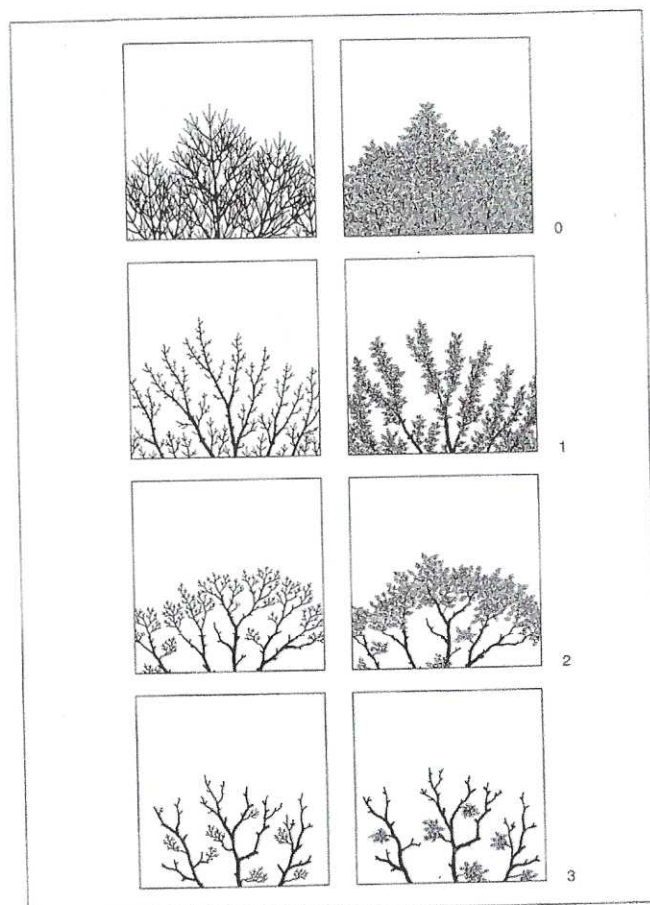
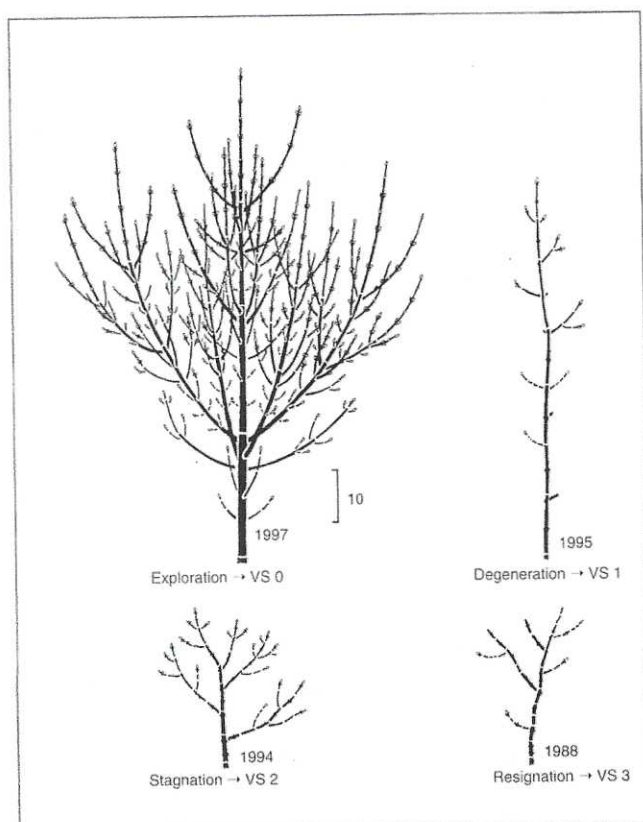
These 4 classes fit with work undertaken in Germany by Professor Andreas Roloff who has been describing the state of vitality of European Trees. He also uses 4 categories – described as

- Vitality Class 0: Healthy vigorous trees showing treetop shoots in the exploration phase: both the main axes and part of the lateral twigs consist of long-shoots. For this reason, a regular net-like branching pattern is developed, which reaches deep into the interior of the crown. The crowns are equally closed and domed, and do not show any greater gap unless a stronger intervention has occurred, such as pruning measures, because such a gap is closed quickly by the intensive ramification. In summer, a dense foliage arises without any greater gap.
- Vitality Class 1: Weakened trees show treetop shoots in the degeneration phase. Thus, spears/"fox tails" are formed, rising above the canopy. The leaves on these spears are dense and grow all around them (at the top of the lateral short-shoots or shortshoot chains). The crowns make a frazzled impression on the outside, and have a fastigiated appearance, because the airspace between the spears is not completely filled by leaves and twigs, and the crown has a spiky outline. Inside the crown, the branching pattern, and hence the foliage, is quite dense. In this vitality class, straight percurrent main axes of the treetop branches are still dominant, but the crowns no longer look as intact as in class 0 because of the spears shooting out of the canopy.
- Vitality Class 2: In obviously less vigorous trees, the treetop shoots begin to build short-shoots in the stagnation phase. The leafless state could be designated as the claw stage, because the short-shoot chains in the outside of the crowns grow longer, are predominant, and stretch claw-like to the light. These short-shoot chains, growing too long, break off in summer in thunderstorms and heavy rains, and strew the forest floor in

declining stands. Under normal circumstances, trees get rid of parts of their unimportant twigs in the inner and lower crown parts in this way. However, if the treetop shoots themselves are declining, the self-pruning of twigs progresses into the outskirts of the crown, and the crowns become thin from the inside outwards. The cause for this occurrence is not premature leaf fall, but broken short-shoot chains, a lack of shoots, and dead buds and twigs. The branching pattern shows a bushy and lumpy accumulation in the periphery of the crown. This accumulation causes summer and winter bushy crown structures and greater gaps. The crown periphery still has hardly any straight percurrent branches.

- Vitality class 3: In considerably damaged or declining trees of the crowns finally fall apart by the breaking off of larger branches and the dieback of whole crown parts. The tree seems to consist only of more or less surplus sub-crowns, dispersed randomly in the airspace and forming whip-like structures. The treetop is often dying back or is already dead, because the treetop shoots grew in the retraction phase.

These 4 vitality classes are shown below for Ash.



The work in Germany and Suffolk complements each other and establishes the ability to be able to assign an ash tree to 1 of 4 categories, which describe the trees current health or vitality. This is a simple and useful method for describing the current state of an Ash's health.

The Outcome

Using this 4 category framework, allows a tree to be assigned to a category, showing its current state of health, enabling data on the tree to be collected. The suggestion going forward is that these 4 classes are used as described as:

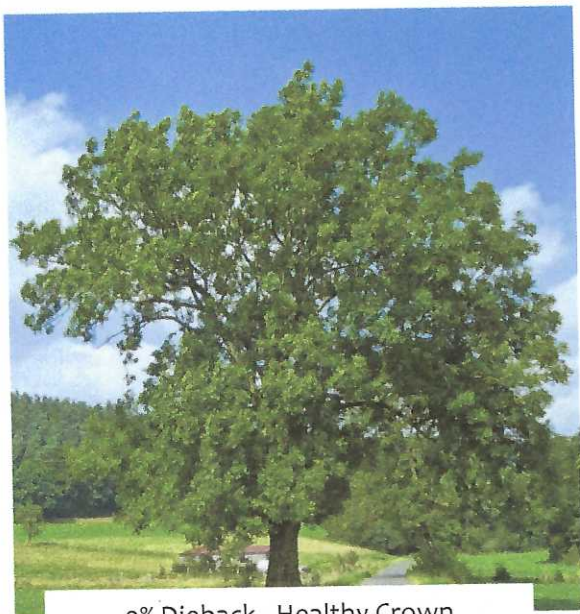
Ash Health Class 1 – 100 – 75% Canopy (Vitality Class 0)

Ash Health Class 2 – 75% -50% Canopy (Vitality Class 1)

Ash Health Class 3 – 50% - 25% Canopy (Vitality Class 2)

Ash Health Class 4 – 25% - 0% Canopy (Vitality Class 3)

Figure 1: Photos of Dieback of ash trees



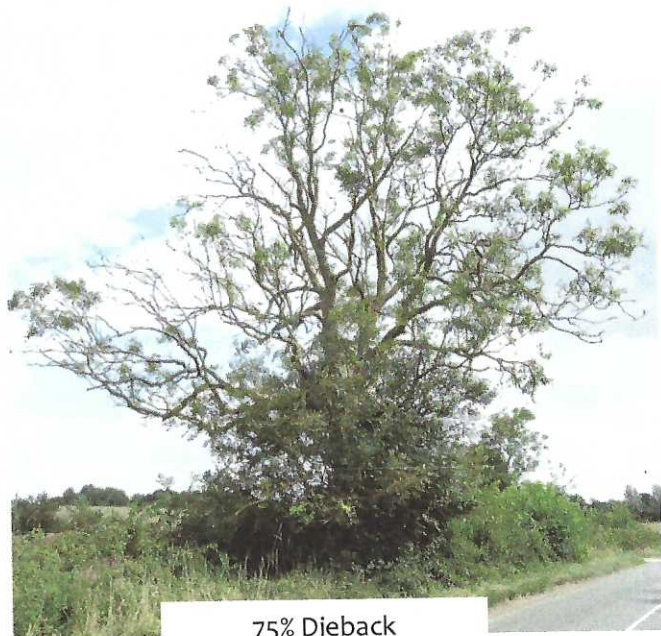
0% Dieback - Healthy Crown



25% Dieback



50% Dieback



75% Dieback



Directorate/Division: Economy and Environment
Team: Development Management
Our Ref: 232492
Please ask for: Rebecca Jenman
Direct line: 01432 261961
Email: rjenman@herefordshire.gov.uk
Date: 25/08/2023

Mrs Liz Kelso
Clerk to the Parish
Dinedor PC
5 Deerhurst Drive
Belmont
Hereford
HR2 7XX
clerk@dinedorparishcouncil.gov.uk

Dear Mrs Liz Kelso

APPLICATION NO & SITE ADDRESS: Planning Consultation - 232492 - Rotherwas Waste Management Station, Chapel Road, Rotherwas, Hereford, Herefordshire HR2 6LD
DESCRIPTION: Proposed segregated food waste transfer operation including change of use of the materials recovery facility (MRF) building and erection of 2 no. portable welfare buildings
APPLICANT(S): Mr Michael Hornby
GRID REF: OS 353834, 238132
APPLICATION TYPE: Waste
WEBSITE LINK: <http://www.herefordshire.gov.uk/searchplanningapplications>

We have received an application which affects your Parish. The application is described above and we are seeking the comments or views of your Parish Council. If the land concerned is on or near the parish boundary, we consult both councils as a matter of courtesy and welcome local views.

The planning application and its supporting documentation can be viewed, normally within 24 hours, by using the website link above and entering the application number 232492.

If you wish to make comments which you would like the Council to take into account before making a decision on the application, please respond by **16/09/2023** If you do not respond by this date it will be assumed that you have no comments to make.

You will be able to monitor the progress of the application, including all of the correspondence received, any amended or additional documentation, the officer report and the decision by viewing the application on the Council's website.

Yours faithfully

TECHNICAL SUPPORT OFFICER

All personal data held is processed in accordance with data protection law. For further information please see our website https://www.herefordshire.gov.uk/info/200142/planning_services/62/apply_for_planning_permission/3



Directorate/Division: Economy and Environment
Team: Development Management
Our Ref: 232690
Please ask for: Awaiting Allocation
Direct line: 01432 260000
Email: planning_enquiries@herefordshire.gov.uk
Date: 13/09/2023

Mrs Liz Kelso
Clerk to the Parish
Dinedor PC
5 Deerhurst Drive
Belmont
Hereford
HR2 7XX
clerk@dinedorparishcouncil.gov.uk

Dear Mrs Liz Kelso

APPLICATION NO & SITE ADDRESS: Planning Consultation - 232690 - Glanwye, Dinedor Court, Dinedor, Herefordshire, HR2 6LG
DESCRIPTION: Application for removal of condition 2 of planning permission 35281 (for the erection of an agricultural workers dwelling with garage and vehicular access)- The condition is unnecessary, unreasonable and unenforceable and fails to serve an effective planning purpose.
APPLICANT(S): Mr D Watkins
GRID REF: OS 354369, 236784
APPLICATION TYPE: Planning Permission
WEBSITE LINK: <http://www.herefordshire.gov.uk/searchplanningapplications>

Please note: Due the high caseloads currently being held by officers we are currently allocating new applications to officers on a capacity basis. This application is currently in a holding pile awaiting the allocation of an officer in the interim please respond using the online comments form.

However, if you are requesting an extension of time in which to make comments, in due course a site visit will be carried out and an appropriate notice erected. Once the site notice has been erected a further 21 day consultation period will be given following the date of the notice is erected therefore before requesting an extension of time you might want to check the website for the current consultation end date. Any requests for extension of time should be emailed to planning_enquiries@herefordshire.gov.uk and someone will assess your request.

We have received an application which affects your Parish. The application is described above and we are seeking the comments or views of your Parish Council. If the land concerned is on or near the parish boundary, we consult both councils as a matter of courtesy and welcome local views.

The planning application and its supporting documentation can be viewed, normally within 24 hours, by using the website link above and entering the application number 232690.

If you wish to make comments which you would like the Council to take into account before making a decision on the application, please respond by **04/10/2023** If you do not respond by this date it will be assumed that you have no comments to make.



Developing a Climate Change Adaptation Plan for Herefordshire Communities survey

The answers you provide to these questions will allow Sustainability West Midlands, in partnership with Herefordshire Council, to develop a truly user-led climate change adaptation plan for the county.

The aim of the plan will be to provide a series of actions that, if implemented, can help to ensure the county's infrastructure, people, environment, buildings and assets are protected from the impacts of climate change. Your thoughts on how the county is already dealing with extreme weather events, and what more it needs to do, will form a key part of the plan's content, and allow us to more accurately allocate actions to the right organisation.

This survey is specifically asking for views from community groups within Herefordshire. The responses you provide will not be published externally and your details will only be used for the purposes of this project with your consent, which you can withdraw at any time by contacting us.

Please see the Herefordshire Council Consultations and surveys privacy notice for more information: <https://www.herefordshire.gov.uk/directory-record/5880/consultations-and-surveys-privacy-notice>

Thank you for taking the time to complete this survey which closes at 5pm on Thursday 28 September.



If you have any queries, or require a copy of the survey in large print or another format, please contact Mary Burton, Sustainability Climate Change Officer, Herefordshire Council –mailto:mary.burton@herefordshire.gov.uk">mary.burton@herefordshire.gov.uk–

Your details

1. Name of community group you represent

The Impact of extreme weather

2. How much do you think your community has been affected by any of the following in the past few years (please consider all environmental, economic, health and social impacts):

	Very severely	Quite severely	Not very much	Not at all
Flooding	☐	☐	☐	☐
Heatwave	☐	☐	☐	☐
Drought	☐	☐	☐	☐
Storms and high winds	☐	☐	☐	☐
Heavy snowfall	☐	☐	☐	☐
Other	☐	☐	☐	☐

- 2.g Other, please specify:

3. Can you tell us in broad terms how extreme weather events have impacted your community/ local area over the past few years? Consider minor impacts such as travel disruption, up to major impacts such as flooding of premises. Please specify below:

4. Do you quantitatively measure the financial or economic impact extreme weather events have in your community?

- ☐ Yes
☐ No

- 4.a If yes, please give details of the data you collect or monitor.

5. Do you quantitatively measure the social impact extreme weather events have in your community, e.g. health implications of an event?

- ☐ Yes
☐ No

- 5.a If yes, please give details of the data you collect or monitor.

6. Can you tell us which organisations you have worked with when preparing for, or responding to, the impact of an extreme weather event?

7. How prepared do you feel your community/ local area is when it comes to dealing with extreme weather events? Please rate your perceived preparedness from 1 (not prepared at all) to 4 (very prepared).

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4

7.a Please explain why you have provided this rating.

Adapting to the impacts of extreme weather and climate change

8. Has your community/ local area already done anything to improve its resilience to extreme weather impacts? If so, please provide details. This could include developing a community resilience programme, working with partners to help reduce flood risk or providing education/awareness to residents on how to cope in heatwaves, etc.

9. Are you aware of the specific locations within your community that are at particular risk of the impacts of extreme weather?

- ☐ Yes
- ☐ No
- ☐ Don't know

- 9.a If yes, please give details. This could include residents that are at particular risk of heatstroke, areas prone to flooding, etc.

10. What more do you feel your community/ local area needs to do to better respond to the impacts of extreme weather events?

11. What help do you need to better respond to the impacts of extreme weather events? This could include knowledge, resources/funding, partners, capacity etc.

12. Are you concerned about how the overall impact of climate change could affect your community/ local area? Please rate your concern from 1 (not concerned) to 4 (highly concerned).

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4

12.a Please explain why you have provided this rating.

13. Which likely consequence of climate change concerns you the most with respect to how it may impact on your community/ local area? Tick all that apply.

- ☐ More frequent and extensive flooding
- ☐ More frequent and intensive heatwaves
- ☐ More frequent and prolonged droughts
- ☐ More frequent and severe storms
- ☐ More frequent and unpredictable outbreaks of wildfire

13.a Please explain why you have chosen this option

14. Do you have any other comments you'd like to make, or good practice you'd like to share? If so, please provide details.

15. Your name: (optional)

16. Are you happy if SWM and/or Herefordshire Council keep you informed about the work on climate change adaptation going forwards?

- ☐ Yes
- ☐ No

16.a If yes, please add your email address

Thank you