

Parish Councillors, you are hereby summoned to a meeting of
Dinedor Parish Council
will be held on Thursday 20th April 2023 at 6.00pm
At Dinedor Village Hall

AGENDA

1. To receive Apologies, Declarations of Interest and requests for dispensations
2. Minutes:
To approve the Minutes of the parish council meeting held on [16th March 2023](#)
3. Public Participation
 - 3.1 Ward Councillors Report
 - 3.2 Matters raised by members of the public in attendance
 - 3.3 Police Matters
4. Clerk's Report
5. Financial Matters:
 - 5.1 To authorise payments as now due:
 - E. Kelso
Office expenses: stationery, ICO registration
IT storage, souvenir mugs £258.28
VAT £3.65
Total payment £261.93
 - PrintPlus
Newsletter printing (March) £55.00
 - Dinedor Village Hall
Meeting room hire 6 meetings £144.00
 - 5.3 To note receipts since the last meeting
 - 5.4 To note account balance at date of meeting
 - 5.5 To note draft receipts and payment account for year to 31.3.2023
 - 5.6 To agree changes to cheque signatories
6. Highway Matters
 - 6.1 Lengthsman Scheme report
 - 6.3 Footpaths: Report from Footpaths Officer
7. Planning Matters
 - 7.1 Applications now due:
 - Ref: [230730](#)
Site: Wye Stud Farm
Dev: Proposed stud manager's dwelling
 - 7.2 Decisions since the last meeting
 - 7.3 Applications under permitted development rights – for information only
 - 7.4 Planning Enforcement Activity, if any
 - 7.5 To consider whether to submit comments on DLUHC [consultation on permitted development](#)

8. Dinedor Camp:
 - 8.1 To note report from Dinedor Camp Steering Group, if any
 - 8.2 To consider changes to Dinedor Camp Steering Group membership, if required
9. Dinedor Village Hall
Update on new constitution and to agree way forward for the parish council
10. Support for residents during the cost of living crisis: update on provision locally
11. Update on Local Council elections, impact of statement of persons nominated and functions of the parish council going forward
12. Kings Coronation
 - 12.1 Update on proposal to purchase mugs for local children
 - 12.2 To note other activities planned in celebration of the Coronation
13. To agree date and format for Annual Parish Meeting
14. Information item: reports from Councillors
15. Items for the next agenda and date and time of next meeting

Liz Kelso

Clerk, Dinedor Parish Council
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Issued: 14.4.2023

Members of the public are welcome to attend meetings of the parish council and may, at the discretion of the Chair, speak on some agenda items.

In the interests of the wellbeing of those attending the meeting, please do not attend the meeting if you or a member of your family are unwell.

Dinedor Parish Council

Meeting held on Thursday 20th April 2023

Clerk's Report

The following items are brought to members attention but not the subject of a separate agenda item:

1. Data Protection Renewal

The parish council is required to register with the Information Commissioner's Office on an annual basis. The Clerk has renewed the registration for the current year at a cost of £40.00.

2. Annual PAYE submission

Submission of data relating to payroll matters is completed on a monthly basis in accordance with HMRC regulations and an annual completion summary submitted to HMRC at the end of the tax year. This has now been completed for 2023/4 and the relevant P60 documents prepared.

3. Herefordshire Council elections

Elections for Herefordshire Council take place on Thursday 4th May, the same date as elections for parish councils in Herefordshire. There is a separate agenda item relating to the elections for the parish council but members may wish to note that there will be a contested election for the Dinedor Hill Ward of Herefordshire Council.

Dinedor Parish Council
Bank Reconciliation
Year to 31.3.2023

Opening Balance	£ 17,194.53
Add receipts	£ 13,342.52
Less Expenditure	£ 17,231.07
Balance	£ 13,305.98

Meeting

Per bank statement	31.3.2023	£ 13,305.98
Add receipts since statement:		
Less: unrepresented cheques		
s/o since last statement		

£	-	£ 13,305.98
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£	-
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	Year to 31.3.2022	Year to 31.3.2023
RECEIPTS		
Precept	£ 9,500.00	£ 9,500.00
Grants		£ -
Insurance Premium Reimbursement	£ 623.00	£ 876.00
Other Income	£ 4,000.00	£ 2,000.00
VAT Reclaim	£ 1,181.73	£ 966.52
Total Income	£ 15,304.73	£13,342.52
PAYMENTS		
Staff Costs	£ 3,850.02	£ 5,072.42
General Office Costs	£ 635.49	£ 393.61
Room Hire/meeting costs	£ 117.00	£ 175.50
Insurance	£ 1,467.30	£ 1,559.14
Repairs & Maintenance	£ 2,322.00	£ 6,600.00
Dinedor Camp		
Maintenance	£ 2,350.00	£ 720.00
Equipment	£ -	£ -
Legal Expenses	£ 325.00	£ -
Purchases	£ 1,267.23	£ -
Subscriptions	£ 309.82	£ 395.51
Audit Fees	£ 85.00	£ 110.00
Election Costs	£ -	£ -
Advertising/Publicity	£ -	£ -
Training		£ 50.00
Website Costs	£ 150.00	£ -
Newsletter	£ 282.00	£ 310.00
Neighbourhood Plan costs	£ 490.00	£ -
Grants and Donations	£ 495.00	£ 430.00
Miscellaneous	£ -	£ -
VAT	£ 966.52	£ 1,414.89
Total Expenditure	£ 15,112.38	£17,231.07
Surplus/Deficit for the Year	£ 192.35	-£ 3,888.55
RESERVES		
Opening Balance	£ 17,002.18	£17,194.53
Add: Net expenditure	£ 192.35	-£ 3,888.55
Closing Balance	£ 17,194.53	£13,305.98