

DINEDOR PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 18th November 2021, at Dinedor Village Hall

Present: Cllr. N. Austin – in the Chair
Cllr. T. Greenow
Cllr. J. Over
Cllr. P. Keyse (agenda item 2 onwards)

In attendance: Liz Kelso Clerk/RFO
Cllr. D. Summers Ward Councillor, Herefordshire Council
1 member of the public

074/2021 Apologies, declarations of interest and requests for dispensation

Apologies were noted from Cllr. S. Penny. There were no declarations of interest and no requests for dispensation.

075/2021 Parish Councillor Vacancy

After due consideration, Cllr. Peter Keyse was co-opted to the parish council and welcomed by the Chair. Cllr. Keyse signed a declaration of acceptance of office before members and joined the parish council.

076/2021 Minutes of the meeting held on 16th September 2021

The Minutes of the meeting of the Parish Council held on 16th September 2021, which had been previously circulated, were adopted and the Chair authorised to sign as a true record of proceedings at that meeting.

077/2021 Public Participation

077.1 Ward Councillor Report

Members noted the verbal report from Cllr. David Summers as Ward Councillor for Herefordshire Council including:

- The status of remedial work on the earthworks at Wye Stud Farm. Cllr. Summers has expressed concerns that the current status of work does not reflect that originally required to be done in connection with the unauthorised development
- That development at Wye Stud Farm does not currently reflect the approved application for an agricultural building
- Temporary traffic lights on the road at Dinedor Mill: the traffic lights are likely to be in place at least until the New Year
- Concern about the withdrawal of bus services by Yeoman in Hereford.

077.2 Matters raised by members of the public in attendance

A member of the public in attendance raised a number of concerns particularly in connection with items raised by the Ward Councillor.

077.3 Police Report

A representative from West Mercia Police was not in attendance and no written report had been submitted.

078/2021 Clerk's Report

The Clerk's Report, as attached to these Minutes, was noted.

079/2021 Financial Matters

079.1 Payments

The following payments were authorised:

- | | | |
|--|---------|---------|
| • Dinedor Village Hall Management Committee
Room Hire May 2021 – March 2022 | | £117.00 |
| • E. Kelso
Office expenses | | £110.49 |
| • Wellars Law Group LLP
Legal advice re. CROW Act | £325.00 | |
| VAT thereon | £65.00 | |
| Total payment | | £390.00 |

079.2 Receipts since the last meeting

None

079.3 Account balances

An account balance of £21,432.79 was noted.

079.4 Budget Report

The budget report for the year to date was noted which indicated expenditure in line with budget and expectations.

079.5 2022-2023 Budget Proposals

Members noted preliminary budget proposals and comment from the Clerk that the level of reserves might be considered high by auditors although earmarked reserves are excluded from general reserves at the year end. It was agreed that this will be considered further in the January meeting, and will need to be approved at that meeting, so recommendations for changes to the draft or additions to projects identified will need to be notified to the clerk before the January meeting.

079.6 Request from Dinedor Village Hall

Members considered a request from Dinedor Village Hall Management Committee regarding the need for additional tables and a trolley and agreed that as these items will be used by the Parish Council for meetings, that parish council should purchase these items for the benefit of the Village Hall and Village Hall Users, at a cost of £1,200 (incl. VAT).

080/2021 Planning Matters

080.1 Current applications

There were no current applications for consideration.

080.2 Planning Decisions since last meeting

None noted.

080.3 Applications under permitted development rights

Members noted prior notification for an agricultural development (extensions to an agricultural building) reference 214113 for Hackford House.

080.4 Update on enforcement issues

Members noted with disappointment Herefordshire Council's refusal to meet with Parish Councillors in relation to a planning application prior to approval being given, despite an outstanding enforcement issue which remains unresolved. The Ward Councillor is to progress this item.

080.5 Herefordshire Council consultation on Local Plan

Members noted that Herefordshire Council are seeking information from parishes as part of their initial consultation on a review of the Local Plan. Responses to the informal questionnaire are requested by January and it was agreed that this item be deferred to the January meeting.

081/2021 Highway Matters

081.1 Lengthsman Report

Members noted a report from the Lengthsman on work undertaken as part of the routine maintenance plan under the Lengthsman Scheme. It was also noted that the Lengthsman has identified an issue requiring work outside of the contracted scheme and provided a quotation for this work which was not received in time to be included on this agenda. It was agreed that a brief additional meeting be convened to consider the proposal further and that Cllr. Greenow would, in the meantime, discuss with the lengthsman any further works required prior to the additional meeting.

081.2 Footpaths Officer Report

The footpaths officer was not in attendance at the meeting but the Clerk reported that concern has been expressed at the installation of new gates and privacy signs on Turnpike Lane. This has been reported to the Public Rights of Way Officer who has responded that the matter can be addressed once the Order to include the route in the Definitive Map has been confirmed following the statutory six week consultation period.

081.3 Signage to Dinedor Camp

A quotation from Balfour Beatty is still awaited. This item was deferred to the next meeting.

082/2021 Dinedor Camp

Members noted a report from the Steering Group meeting held on 21st October which considered in some detail the tree safety survey. It was noted that no urgent work was required on the trees but a budget provision should be included for 2022-2023 for routine maintenance of trees on the site.

It was also noted that Historic England has again listed the site on its "At Risk" register as "deteriorating" although there has been no inspection of the site by Historic England since the Parish Council acquired the site. An invitation has been extended to Historic England to visit and see the work that has been undertaken in recent years.

083/2021 Use of BT Phone Box

The Clerk reported that investigations have shown that the phone box will not be suitable for an additional defibrillator as a power supply is required for the defibrillator to avoid the pads freezing in the winter. It was

agreed to consider whether a solar panel might be feasible for this location to provide the necessary power supply. This item was therefore deferred to the next meeting.

084/2021 Reports from Councillors

There as nothing to report under this agenda item.

085/2021 Next Agenda

There will be a brief additional meeting on 30th November at 6.00pm in the Village Hall (subject to confirmation) to discuss quotations provided by the Lenghtsman as noted earlier. The next full meeting of the parish council will take place on Thursday 20th January 2022 at 6.00pm in the Village Hall. There were no items for the agenda other than those raised earlier in this meeting.

There being no further business, the meeting was declared closed.

Dinedor Parish Council

Meeting held on Thursday 18th November 2021

Appendix 1

Clerk's Report

The following items are brought to members attention but not subject of a separate agenda item:

1. Meetings

At the time of the meeting the wearing of face coverings and social distancing will be a matter of personal choice rather than a mandatory requirement and gatherings indoors will no longer be limited in numbers, other than as dictated by the size of the venue. Whilst this signifies a “return to normal” there is caution in an environment when infection rates are high within Herefordshire and the country as a whole. Clerks are still being advised to ensure that an appropriate risk assessment is carried out for any event, including meetings, and that appropriate provision is made to mitigate identified risks.

2. Parish Council Reference Group

A meeting of the Parish Council reference group was scheduled for Tuesday 16th November via zoom but was cancelled at short notice and it has been suggested that the terms of reference of the group is to be re-evaluated. The Clerk has requested that the original purpose of the meeting – to review the Charter between Herefordshire Council and Parish Councils – should be addressed.

3. CPR Training

The Clerk awaits confirmation of the dates for the CPR training as agreed. This is now likely to be in the New Year and will probably be a Saturday afternoon to avoid attendees coming out on a dark evening!