

Annual Meeting of Dinedor Parish Council Minutes
Held on Tuesday 1st May 2012 at 7.30pm
In Dinedor Village Hall

1. Chairman elected as Peter Greenow
2. Vice chairman elected as Duncan Green
3. Members elected to the following groups
Finance Group **All Cllrs**
Employment Group **DG, MK, BP&NA**
Planning group **All Cllrs**
4. Members elected to outside bodies
Dinedor Village Hall rep **MK**
Connect 2 Project rep **NA**
5. **Present:** Peter Greenow, Duncan Green Marlene Kitto, Ben Price Nick Austin.
In attendance Parish Clerk Kath Greenow
6. **Apologies** None
7. **Declarations of interest** declared by PG on agenda item 16 finance reimbursement of postage & printing costs to the clerk .DG on agenda item 16 finance reimbursement to the Cllr for training costs. NA agenda item 16 finance reimbursement to the Cllr for training costs.
8. **RESOLVED:** to agreed and sign minutes of previous meeting 06/03/2012
9. **Police report** emailed from C.S.O Witcher and given to Cllrs
10. **Public forum.** No matters raised.
11. **Clerks report verbal** report given on pot holes reported and lengthsman work carried out in the parish ongoing dialogue re issues at Sink Green and issues regarding Rotherwas EZ project regarding transparency, accountability of the board and non , involvement, participation relating to the community & Parish Council in this important community changing project.
Cllrs were extremely concerned that the EZ board had a total lack of interest and regard for this tier of government at a local community level and parish council involvement .The clerk was asked to continue her research in to EZ.
12. **Lengthsman**
Lengthsman work identified as ditching work to be carried out in the parish as and when required Clerk to liaise with lengthsman to highlight work required at present.
13. **Highways issues identified as:** pot holes at bottom of prospect lane (previously report to Amey by the clerk)
13.1 Issues regarding road work carried out at Sink Green .DG & Cllr Sinclair Knipe visited area and further questions were sent via email was sent to Amey. No response back at present. Ward Cllr was keen to get this issue addressed and get an agreement with Amey that consultation would take place with the parish council before Amey carried out road works such as this in the future before any work was carried out.
14. **Footpaths**
14.1 A report was given by the footpaths officer DG. 2Footpath noticeboards the parish council purchased have been delivered and will be sited once DG has received the footpaths maps from Amey Herefordshire PROW .There will be a space in the boards for other information on footpaths in the parish, such as footpaths walks.
The road leading up to the camp, as previously informed by Amey is partly a non adopted road DG & Clerk to continue to work on this issue with a view to getting the road added to the list of streets.

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12/06/12

Diamond Jubilee Event 04/05/2012

15A report given re Diamond Jubilee steering group

Notes of meeting 25/04/12 the group suggested that it might be better to have an evening fish and chip supper at the village hall and the pc could supply soft drinks, tea & coffee, light snacks and some puddings, cups, plates, serviettes, plastic cutlery, etc could be supplied by the pc. The purchase of jubilee bunting to go up out and inside the hall was suggested. The fish and chip supper would start at 7pm and later in the evening those who wanted to attend the lighting of the beacon could make their way up to the Outdoor Centre. Vehicle access and the possibility of a car shuttle service was discussed. **PG** was to ask a local resident who lived up on the camp if cars could be parked in their field. The beacon event would start at 9.30pm and the beacon would be lit around 10.30 pm .Entertainment would be provided by variety at the village hall and at the beacon bonfire as well as camp fire songs by **JG& AG**. Possible provision of tea & coffee was discussed.

Booking form required from D.O.C and Dinedor village hall needed to be booked for Monday 4th June.

It was the groups view that the event was a ticketed one and that parishioners would be entitled to free entry ticket , however if friend and extended family members outside of the parish wished to attend a suggested fee of £1.00 p/person would be required. **BA** offered to put together ticket allocation form and these would be distributed by the newsletter distributors and the ticket form would need to be returned to the Parish Council **clerk** along with any monies due.

Beacon – building, safety of etc. The beacon has to be built in line with recommendations from information in the leaflet relating to the Diamond Jubilee beacon .The fire was to be monitored and put out once the event came to a close.

Hereford fire & rescue services would also need to come and look at the site before had to advise on fire safety to those who would be helping to build, monitor the beacon etc. **PG** to source suitable wood for the beacon. Risk assessment would need to be carried out on the beacon as well.

15.1 **RESOLVED:** to hire Dinedor Outdoor Centre estimated cost of £60.00. and hire village hall for fish & chip supper event .No alcoholic drinks would be supplied by parish council.

15.2 **RESOLVED:** Clerk to purchase jubilee bunting to go inside and outside the village hall and up at the Dinedor Outdoor Centre, cups, plates , serviettes and table clothes, soft drinks supplies for tea & coffee along with a desserts.

15.3 **RESOLVED:** that the fish & chip supper and beacon would be a parish event for parishioners of Dinedor and that this would be a ticketed event .if people outside of the parish wished to attend then there would be a charge of £1 per person. Clerk to put together a ticket request form for distribution to parishioners via newsletter distribution volunteers and to be return for ticket allocation .Food was to be pre

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ordered by those attending as the parish council would not be paying for the fish and chip supper. Date for completed forms to be back with the clerk 28/05/2012.

15.4 **RESOLVED:** Clerk to carry out risk assessment for beacon and to notify insurance company of the Jubilee event and get advice regarding risk assessment criteria. Parking would be limited at the Dinedor Outdoor Centre and PG had spoken with a parishioner on Dinedor Hill who had agreed we could use their field for parking. Clerk to contact Hereford Fire & rescue to notify them of the event and form to be filled in from Herefordshire Council re Jubilee event and sent back to Ian Baker. Teams consisting of beacon building & monitoring team, car park management car shuttle service as required, village hall team to be set up by steering group

16. Finance

16.1 current bank balance noted as £9163.66

16.2 **RESOLVED:** to accept quote received from Zurich insurance of £331.65

16.3 **RESOLVED:** to a commemorative seat to be placed at St Andrews church Dinedor, estimated quote of seat £700.00 Clerk to apply for grant funding and to contact Tony Owens family with regard to a contribution if they so wished to the seat as a lasting memory to Tony Owen.

16.4 **RESOLVED:** to purchase royal oak sapling and speak to county ranger with a view to planting the sapling on Dinedor Hill (no purchase to be made until clarification that the sapling can be planted at this location) if location is not acceptable to them then another location would need to be found for planting the tree.

16.5 Resolved to pay:

D Green regarding attendance at 20/20 vision event and parking £22.00

N Austin regarding attendance at 20/20 vision event £20.00

Annual payment to I.C.O (Information Commissioners Office) £35.00

HMRC PAYE 2011/12 Due £54.00

Clerks re imbursement of printing cost (sept/nov2011) £94.80

Clerk re imbursement of postage £5.98

A4 office products £20.84

T Griffiths (lengthsman) worked carried out £568.30

HALC training neighbourhood planning £10.00

16.6 Noted: BACs remittance of claimed lengthsman grant 2011/12 of £945.00
15/03/2012

16.7 Noted BACs remittance of 1st instalment of precept payment for 2012/13 as £2800.0

17. Planning

17.1 **RESOLVED:** Planning application received: OS351972,236663

Highbury House Dinedor Hereford. Description: conversion of existing machine

shop and store to self contained accommodation ancillary to Highbury House

Application Supported and a condition to be applied to the planning permission as

"The annex shall not be for lease or sale as a separate dwelling to Highbury house and shall remain as part of the dwelling Highbury house.

18. Meetings

18.1 noted next connect 2 steering group meeting 09/ 05/ 2012 @ 17.30pm

18.2 **RESOLVED:** extra ordinary meeting date for agreement of and adoption of year end accounts as Wednesday 13th June @7pm

18.3 **RESOLVED:** no cllrs attending Neighbourhood Development Plan training and workshops event on 20th June 2012 at Hereford 6th Form

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19. Training

19.1 noted Halc training dates and book as required

20. Correspondence

20.1 correspondence received since last meeting as

The Local Government Boundary Commission - regarding electoral review of Herefordshire

Noted email from Nick Webster re Rotherwas Enterprise Zone and drop in evening event 9/05/2012 at

21. To note MATTERS RAISED FOR NEXT AGENDA (no discussion)

22. Next Parish Council meeting noted as Wednesday 13th June 2012 @ 7pm

Signed.....

Dated.....13th June 2012.